

## **EXECUTIVE CABINET**

THURSDAY, 16TH NOVEMBER 2017, 6.30 PM  
COUNCIL CHAMBER, TOWN HALL, CHORLEY

### **AGENDA**

#### **APOLOGIES FOR ABSENCE**

1 **MINUTES OF MEETING THURSDAY, 5 OCTOBER 2017 OF EXECUTIVE CABINET**

(Pages 5 - 8)

2 **DECLARATIONS OF ANY INTERESTS**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3 **PUBLIC QUESTIONS**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will have three minutes to put their question(s) to the respective Executive Member(s). Each member of the public will be allowed to ask one short supplementary question.

**ITEM OF EXECUTIVE LEADER AND EXECUTIVE MEMBER (ECONOMIC DEVELOPMENT AND PUBLIC SERVICE REFORM) (INTRODUCED BY COUNCILLOR ALISTAIR BRADLEY)**

4 **EXECUTIVE CABINET RESPONSE TO THE OVERVIEW AND SCRUTINY TASK GROUP ON THE ROLLOUT OF SUPERFAST BROADBAND**

(Pages 9 - 12)

Report of Director (Business, Development and Growth).

5 **ALLOCATION OF COMMUNITY INFRASTRUCTURE LEVY FUNDS**

(Pages 13 - 28)

Report of Director (Business, Development and Growth).

**ITEM OF DEPUTY EXECUTIVE LEADER AND EXECUTIVE MEMBER  
(RESOURCES) (INTRODUCED BY COUNCILLOR PETER WILSON)**

**6 CHORLEY COUNCIL PERFORMANCE MONITORING REPORT -  
QUARTER TWO**

(Pages 29 - 50)

Report of Director (Policy and Governance).

**7 REVENUE AND CAPITAL BUDGET MONITORING REPORT 2017/18  
REPORT 2 (END OF SEPTEMBER 2017)**

(Pages 51 - 72)

Report of Director (Policy and Governance).

**8 EXCLUSION OF THE PUBLIC AND PRESS**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 1: Information relating to any individual.

Condition:

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Condition:

Information is not exempt if it is required to be registered under-

The Companies Act 1985

The Friendly Societies Act 1974

The Friendly Societies Act 1992

The Industrial and Provident Societies Acts 1965 to 1978

The Building Societies Act 1986 (recorded in the public file of any building society, within the meaning of the Act)

The Charities Act 1993

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

**ITEM OF EXECUTIVE LEADER AND EXECUTIVE MEMBER (ECONOMIC  
DEVELOPMENT AND PUBLIC SERVICE REFORM) (INTRODUCED BY  
COUNCILLOR ALISTAIR BRADLEY)**

**9 CORONATION RECREATION GROUND AND HARPERS LANE  
RECREATION GROUND UPDATE AND APPROVAL FOR  
IMPROVEMENTS**

(Pages 73 - 84)

Report of Director (Business, Development and Growth).

**ITEM OF EXECUTIVE MEMBER (PUBLIC PROTECTION) (INTRODUCED BY COUNCILLOR PAUL WALMSLEY)**

10 **ENFORCEMENT RESTRUCTURE PROPOSALS**

Report of Director (Policy and Governance).

11 **ANY URGENT BUSINESS PREVIOUSLY AGREED WITH THE CHAIR**

(Pages 85 -  
104)

GARY HALL  
CHIEF EXECUTIVE

Electronic agendas sent to Members of the Executive Cabinet Councillor Alistair Bradley (Chair), Councillor Peter Wilson (Vice-Chair) and Councillors Beverley Murray, Paul Walmsley, Adrian Lowe and Graham Dunn.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or [chorley.gov.uk](http://chorley.gov.uk)

To view the procedure for public questions/ speaking click here

<https://democracy.chorley.gov.uk/documents/s67429/Appendix%203%20Standing%20Orders%20Aug%2016.pdf> and scroll to page 48

To view the procedure for “call-in” of Executive Decisions click here

<https://democracy.chorley.gov.uk/ieListMeetings.aspx?CId=117&Year=0>

This page is intentionally left blank

**MINUTES OF****EXECUTIVE CABINET****MEETING DATE****Thursday, 5 October 2017****MEMBERS PRESENT:**

Councillor Peter Wilson (Chair), and Councillors Beverley Murray, Paul Walmsley, Adrian Lowe and Graham Dunn

**OFFICERS:**

Gary Hall (Chief Executive), Chris Sinnott (Director (Early Intervention and Support)), Chris Moister (Head of Legal, Democratic & HR Services), Ruth Rimmington (Democratic and Member Services Officer) and Cathryn Filbin (Democratic and Member Services Officer)

**APOLOGIES:**

Councillor Alistair Bradley

**OTHER MEMBERS:**

Councillors Charlie Bromilow, Jean Cronshaw, Alan Cullens, Danny Gee, Tom Gray, Matthew Lynch, June Molyneaux, Alistair Morwood, Richard Toon and John Walker

**17.EC.96 Minutes of meeting Thursday, 3 August 2017 of Executive Cabinet**

**DECISION:** The meeting of the Executive Cabinet meeting held on 3 August were confirmed as a correct record for signature by the Executive Leader.

**17.EC.97 Declarations of Any Interests**

There were no declarations of interest received.

**17.EC.98 Public Questions**

There were no public questions.

**17.EC.99 Electoral Review**

The Executive Member for Resources presented the report of the Chief Executive which informed Members about the Local Government Boundary Commission for England's (LGBCE) decision to hold an electoral review of Chorley Council and the proposed timetable of implementation.

The review is due to commence in June 2018 and expected to be completed by March 2019. Elections on the new electoral arrangements will take place on the ordinary day of elections 2020 when it will be a whole-council election.

**Decision: To note the report and that further information will be provided to members as it becomes available.**

**Reasons for recommendation(s)**

The electoral arrangement of every principal local authority in England must, by law (Section 56 of the Local Democracy, Economic Development and Construction Act 2009), be reviewed from time to time. It is the responsibility of the LGBCE to decide when those reviews are conducted.

**Alternative options considered and rejected**

By not undertaking the electoral review the authority would not be complying with Section 56 of the Local Democracy, Economic Development and Construction Act 2009.

**17.EC.100 Public Spaces Protection Order Consultation**

The Executive Member for Public Protection presented the report of the Director of Early Intervention and Support.

Following the introduction of the Anti-Social Behaviour, Crime and Policing Act 2014, the Council's current Dog Control Orders (DCO's) and Designated Public Place Order (DPPO's) are required to be replaced by Public Spaces Protection Order (PSPO's) by October 2017.

There were 764 responses to the consultation relating to the current DCO's. 73% owned or walked a dog, 90% agreed to the introduction of the PSPO for dog fouling, 72% agreed to a PSPO for dogs on a lead by direction and 79% agreed to a PSPO for dogs on a lead in designated areas.

For the DPPO's consultations 100% of respondents agreed that the PSPO was a good idea.

**Decision: To approve that PSPO's replace Dog Control Orders and Designated Public Place Orders with delegated power to the Head of Legal, Democratic and HR Services to amend as appropriate the wording of the orders.**

**Reasons for recommendation(s)**

To update the existing orders to Public Spaces Protection Orders and introduce new provisions for the Town Centre and Coppull PSPO's allowing more flexibility for authorised officers.

**Alternative options considered and rejected**

That the Town Centre and Coppull PSPO be extended to include other areas outside the current PSPO zone.

**17.EC.101 Exclusion of the Public and Press**

**Decision: To exclude the press and public for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.**

**17.EC.102 Selectmove Policy update**

The Executive Member for Homes and Housing presented the confidential report of the Director of Early Intervention and Support.

**Decision: To amend the Select Move policy to allow Registered Providers to advertise 25% of their stock outside the Select Move scheme.**

**Reasons for recommendation(s)**

As set out in the report.

**Alternative options considered and rejected**

As set out in the report.

Chair

Date

This page is intentionally left blank





Report of	Meeting	Date
Director (Business, Development and Growth) introduced by the Executive Leader, Executive Member for Economic Development and Public Services Reform	Executive Cabinet	16 November 2017

## **EXECUTIVE CABINET RESPONSE TO THE OVERVIEW AND SCRUTINY TASK GROUP REPORT ON THE ROLLOUT OF SUPERFAST BROADBAND**

### **PURPOSE OF REPORT**

- To provide the Executive Cabinet's response to the O&S Task Group on the Rollout of Superfast Broadband as reported to Executive Cabinet 03/08/2017

### **RECOMMENDATION(S)**

- It is recommended that Members accept the recommendations made by the O&S Task Group Review of the Rollout of Superfast Broadband as outlined in the table contained in the main body of the report.

### **EXECUTIVE SUMMARY OF REPORT**

- The Council's Overview and Scrutiny Committee established a task group in March 2017 to review the rollout and current provision of Superfast Broadband  
The task group reported its findings and recommendations to the Council's Executive Cabinet in August 2017 and this report provides the Executive response to those recommendations.  
All recommendations are accepted and this report outlines the actions which will be taken to address each of the recommendations and also any progress already made to date.

<b>Confidential report</b> Please bold as appropriate	Yes	<b>No</b>
--	-----	-----------

<b>Key Decision?</b> Please bold as appropriate	Yes	<b>No</b>
--	-----	-----------

<b>Reason</b> Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	2, a contract worth £100,000 or more
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

**REASONS FOR RECOMMENDATION(S)**

**(If the recommendations are accepted)**

- 4. To provide a response to the recommendations made by the O&S task group review of the current rollout and provision of Superfast Broadband

**ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

- 5. None

**CORPORATE PRIORITIES**

- 6. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all		A strong local economy	
Clean, safe and healthy communities		An ambitious council that does more to meet the needs of residents and the local area	✓

**BACKGROUND**

- 7. The Rollout of Superfast Broadband review was approved by the Executive in August 2017. The project aim was to understand the issues and concerns surrounding the rollout of Superfast Broadband, in particular:
  - 1. How areas to receive Superfast Broadband are to be prioritised
  - 2. To understand broadband speed consistency and averages across the Borough
  - 3. To understand the publicity campaign encouraging access to the new service
  - 4. To understand any possible budgetary implications due to LCC financial constraints

**RESPONSE TO RECOMMENDATIONS**

- 8. The table details the Executive Cabinet response to each of the recommendations made by the task group and the actions taken and planned.

O & S Task Group Recommendation	Executive Cabinet Response	
	Actions completed	Actions planned
<b>Superfast Lancashire</b>		
1. To have discussions with Virgin about the current issues in Buckshaw, Rivington and White Coppice and encourage them to provide Superfast Broadband	Meeting Arranged	
2. To highlight the issues of new estates not having Superfast Broadband from the outset with Broadband Delivery UK (BDUK)	Meeting Arranged	
3. To provide hints and tips on resolving broadband issues, including residents speaking to their own provider first before speaking to other providers and not placing electrical devices next to the router etc., for distribution to Councillors and Town/Parish Councils	Meeting Arranged	
4. To utilise different technologies available to provide Superfast Broadband to areas showing as having minimal coverage and open market review failure.	Meeting Arranged	

<b>BT</b>		
1.To update the call centre operative information in regard to Superfast Broadband accessibility, particularly around Wheelton, to avoid continuing distress to residents who enquire going forward	Meeting Arranged	
2. To review structures in areas which flood, to ensure they are located in the best place.	Meeting Arranged	
<b>Chorley Council</b>		
1.To consider methods of encouraging new properties to have access to Superfast Broadband from the outset.		Interventions to be incorporated into the review of the local plan
2.To liaise with BT about new developments, both residential and commercial.		Interventions to be incorporated into the review of the local plan
3.To lobby Broadband Delivery UK (BDUK) to give broadband the same status as utilities.		Letter to be prepared and matter to be raised with the M.P.
4.To raise awareness with the public and businesses that the service would not upgrade automatically – there is a need to order Superfast Broadband from their provider if they wish to receive the service.	Investigatory discussions with Communications team	
5.To include an action to investigate the provision of town centre WiFi within the new Digital Strategy.	Procurement process in place	
6. To work with the Combined Authority through the Digital Lancashire project to implement these recommendations.	Chief Executive lead on the Digital Combined Authority workstream	
7. To support the future projects within the Digital Strategy, <ul style="list-style-type: none"> <li>• integration of My Account and eCitizen,</li> <li>• the continuation of digital skills training to give the right training to the right people in a flexible way,</li> <li>• a tablet loan scheme,</li> </ul>	Digital Hubs have been set up in 4 community venues and relevant partnerships have been developed	Investigate what the options are for integrating website log in processes. This piece of work is due to be completed by the 31st March 2018. Depending on the findings of the investigation a further project will need to be established to implement the recommended option, assuming a cost effective solution is achievable. The Tablet Loan Scheme is not due to start until April 2018 although Chorley Council does have laptops and tablets that can be loaned to organisations for training sessions.
8. To tailor digital skills training to the needs of particular groups	Training is targeted according to the needs or interest of particular groups.  For example,  <ul style="list-style-type: none"> <li>• For some job seekers who felt very worried about using the internet, quiet informal groups were needed so they could be given the help necessary to gain confidence to find jobs online.</li> </ul>	

	<ul style="list-style-type: none"> <li>For Whittle Art Group doing more online meant sharing images and creative ideas with each other using tablets or ipads, and of course discovering inspiration and ideas on Pinterest.</li> </ul>	
9. To ask Town / Parish Councils to advertise digital skills training in their newsletters,	All parish Councils have received digital copies of our current promotion material and will receive copies of any future material and have been asked to publicise our offer via their social media channels, website and newsletters.	
10. To highlight the availability of good digital access within the Economic Development Strategy as a selling point for businesses to re/locate to Chorley.	This forms part of the Inward Investment brochure and is supported by the development of the new Strawberry Fields Digital Hub	
11. To create a role within the Members' Allowances Scheme for Member responsible for Customer and Digital Services.	Done	

**IMPLICATIONS OF REPORT**

9. This report has implications in the following areas and the relevant Directors' comments are included:

Finance	x	Customer Services	
Human Resources		Equality and Diversity	
Legal	x	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

**COMMENTS OF THE STATUTORY FINANCE OFFICER**

10. The costs of implementing the proposed actions will be met from existing revenue and capital budgets. Further actions that may require additional resources will require further approval.

**COMMENTS OF THE MONITORING OFFICER**

11. No comments

MARK LESTER  
DIRECTOR (BUSINESS, DEVELOPMENT AND GROWTH)

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Peter Heyworth	***	***	***



Report of	Meeting	Date
Director of Business, Development and Growth (Introduced by the Executive Member for Economic Development and Public Service Reform)	Executive Cabinet	16 November 2017

## ALLOCATION OF COMMUNITY INFRASTRUCTURE LEVY FUNDS

### PURPOSE OF REPORT

- To seek approval for the allocation of main CIL monies to infrastructure projects which are on the Regulation 123 List.

### RECOMMENDATION(S)

- To approve the allocation of £365,000 capital infrastructure monies to the Digital Office Park project for spend in 2017/18 and 2018/19.

### EXECUTIVE SUMMARY OF REPORT

- The Community Infrastructure Levy (CIL) was introduced to simplify the process of calculating and collecting planning obligations and must be spent on infrastructure needed to support the development within the borough.

<b>Confidential report</b> Please bold as appropriate	Yes	No
--	-----	----

<b>Key Decision?</b> Please bold as appropriate	Yes	No
--	-----	----

<b>Reason</b> Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	2, a contract worth £100,000 or more
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

### REASONS FOR RECOMMENDATION(S)

#### (If the recommendations are accepted)

- To allocate the CIL Infrastructure Fund in the way it is intended and ensure the methodology of how it is allocated is transparent

**ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

- 5. None

**CORPORATE PRIORITIES**

- 6. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	x	A strong local economy	
Clean, safe and healthy communities		An ambitious council that does more to meet the needs of residents and the local area	

**BACKGROUND**

- 7. **Chorley’s CIL Charging Schedule** was adopted in September 2013. The CIL charge was calculated by reference funding deficit required to deliver the infrastructure contained on the Regulation 123 list. The current charge for CIL on qualifying infrastructure is
  - a. Dwelling Houses £65 sq.
  - b. Convenience Retail £160 sq.
  - c. Retail Warehouse £40 sq.m
- 8. However, these are subject to indexation, so currently the charges are circa £81, £201, and £50 respectively. The indexation fluctuates, so this can change on a weekly basis. CIL is payable on commencement of development, and receipts are now starting to accrue.
- 9. **Infrastructure** has to be physical items that are required for the operation of the area, and not simply contribute to its wellbeing. The legislation defines what qualifying infrastructure is as for the purposes of CIL as:
  - A charging authority must apply CIL to funding the provision, improvement, replacement, operation, or maintenance of infrastructure to support the development of its area (Regulation 59(1)).
  - The CIL Regulations define infrastructure as the meaning given in section 216(2) of the Planning Act 2008 (as amended by Regulation 63). The list supplied by the Act includes, but is not exclusive to:
    - a. Roads and other transport facilities;
    - b. Flood defences
    - c. Schools and other educational facilities
    - d. Medical facilities
    - e. Sporting and recreational facilities and
    - f. Open spaces

**ALLOCATING CIL EXPENDITURE**

- 10. CIL receipts are split into 3 parts as identified below:
  - a) administration expenses
  - b) the neighbourhood portion
  - c) CIL Infrastructure portion.
- 11. **Administration Expenses:** The CIL charging authority can charge up to 5% of CIL receipts for the administration of the CIL regime and the Council are using this in order to part finance the staffing costs for the Planning Obligations officers who run the scheme in addition to other planning obligations.

12. **Neighbourhood Portion:** The CIL regulations require the CIL Charging Authority to pass 15% of CIL receipts collected within the neighbourhood area in which the development takes place, to the Local Council. The amount of the annual neighbourhood portion is capped at up to £100 per dwelling, plus indexation, within that neighbourhood area and therefore may be less than the 15%.
13. **‘Chorley Parish’ CIL Income:** The regulations require that when an area where development occurs does not have a Parish/Civil/Town Council, and then the 15% share that would have been passed to those Civil Parishes is instead put into a separate pot to be used as though there is a Parish Council in place. This is the case in Chorley, with Chorley North East, North West, South West, South East, and East, accumulating CIL receipts.
14. The current main CIL pot (this is actual CIL funds received, and does not include instalments not yet paid) is shown at Table 1 below with £822,254.57 remaining as follows:

**Table 1**

Cumulative Actual	Income	Spent	Allocated	Remaining
Main CIL Pot	£2,122,524.57	£0.00	£1,300,000.00	£822,524.57

**ALLOCATION OF INFRASTRUCTURE MONIES TO CIL 123 REGULATION LIST PROJECTS**

15. The main purpose of this report is to formalise and implement a system for allocating the main CIL monies to infrastructure projects which are on the CIL 123 list (reviewed and adopted October 2017) as shown at Appendix 1.
16. Provided the projects funded are on the CIL 123 list, it is at the charging authorities discretion as to which projects are allocated funding and how much.
17. It is important to recognise that CIL is not intended to fully fund infrastructure projects on the CIL 123 list, rather it is to be used a source of match funding to enable projects to come forward.
18. **The Methodology for Assessing Projects** (approved January 2017) is attached at Appendix 2 and sets out the steps which will be used to assess and rank the infrastructure schemes applying the key principles of
  - Strategic priority
  - Deliverability
  - % match funding secured
19. The methodology includes five clear steps which involve collecting the necessary information as to the status of each infrastructure scheme (because situations change and some may be at different stages, some may no longer be a priority or have any match funding secured).
20. Provided the projects funded are on the CIL Regulation 123 List, it is at the charging authorities discretion as to which projects are allocated funding and how much.
21. The lead agencies for the strategic projects on the Regulation 123 List were contacted and provided with the opportunity to return data relating to projects that meet the assessment criteria. Neither Lancashire County Council nor their Schools Planning team responded to the request for allocation of infrastructure monies for schemes on the Regulation 123 List.
22. Only one project was submitted which is ‘oven-ready’ and has secured match funding is the construction of junction and access road for the Digital Office Park at Euxton Lane. This is an infrastructure project which is on the CIL 123 List and is being developed by the Council. The project meets the criteria as set out in the policy for the Allocation of CIL Infrastructure

as it is strategic, deliverable and has match funding. It supports the corporate priority on economic growth and the Digital Office Park will support 80 businesses, and create 270 jobs.

- 23 It is recommended that this project is approved for a CIL allocation as detailed in the table below.

Infrastructure Project	Lead Authority	What the Project will deliver	Total Cost	Capital Secured	Start and End Dates	Recommended CIL allocation
Digital Office Park	Chorley Council	Junction and access road for the Digital Office Park	£7,495,000	£7,130,000	November 2017 - July 2018	£365,000

24. There is £822,524.57 CIL infrastructure funding available and so it is recommended that following the deduction of £365,000 for the above project the residual amount of £457,524.57 is rolled over to the next cycle of allocation.

**IMPLICATIONS OF REPORT**

- 25 This report has implications in the following areas and the relevant Directors’ comments are included:

Finance	X	Customer Services	
Human Resources		Equality and Diversity	
Legal	X	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

**COMMENTS OF THE STATUTORY FINANCE OFFICER**

26. The £365k requested allocation to the Digital Office Park enabling works has been provisionally added to the capital programme as part of the quarter 2 revenue and monitoring capital report also on this Executive Cabinet agenda.

**COMMENTS OF THE MONITORING OFFICER**

27. The recommendation is in accordance with the requirements of the legislation with the allocation being to part fund a scheme on the regulation 123 list.

MARK LESTER  
DIRECTOR OF BUSINESS, DEVELOPMENT AND GROWTH

Background Papers			
Document	Date	File	Place of Inspection
Governance Arrangements for the CIL and Proposals for the Allocation of Receipts.	19 January 2017	***	<a href="http://mod/documents/s71686/CIL%20Governance%20Arrangements.pdf">http://mod/documents/s71686/CIL%20Governance%20Arrangements.pdf</a>
Report Author	Ext	Date	Doc ID
Alison Marland	5281	7 November 2017	***





**CHORLEY COUNCIL**  
**COMMUNITY INFRASTRUCTURE LEVY**  
**Regulation 123 List**

**Adopted September 2013**

**The Regulation 123 List was updated October 2017**

## **Central Lancashire Community Infrastructure Levy**

### **Introduction**

The purpose of the list is to demonstrate the broad range and type of infrastructure that it is likely the Council will seek to spend CIL funds upon. This is a 'living' document and will be the subject of on-going update and monitoring.

### **Regulation 123 List**

The Community Infrastructure Regulations 2010 (as amended) restrict the use of planning obligations where there have been 5 or more obligations in respect of a specific infrastructure project or type of infrastructure entered into on or after 6 April 2010.

The Regulations (paragraph 123) provide for a charging authority to set out a list of projects or types of infrastructure that the levy is intended to fund, and this is referred to as the 'Regulation 123 List'.

The purpose of this Regulation 123 List is to ensure clarity on what CIL might be spent on and there is no duplication ('double dipping') between CIL and S106 agreements in funding the same infrastructure projects.

A CIL charging authority is expected to publish a list of infrastructure that it intends will benefit from CIL on its website. The Council can review this list at least once a year as part of its monitoring of CIL collection and expenditure.

The inclusion of a project or type of infrastructure in this list does not signify a commitment from the Council to fund either in whole or in part the listed project or type of infrastructure through CIL. Nor does the order of the table imply any order of preference or weighting of one project as opposed to another.

Payment of CIL does not replace S278 agreements, as S278s are not planning obligations. A S278 Agreement (under Section 278 of the Highways Act 1980) is made between a developer and a Highways Authority to enable works to be carried out on the public highway to facilitate development. The need to enter into a S278 usually arises as a result of a planning application and will be a condition of the planning consent. Examples of works delivered through a S278 agreement include construction of a new access junction, improvement of an existing junction or safety related works. Authorities can use monies from both sources to fund improvements to the highway network. A S278 agreement can be entered into to boost CIL funding towards these schemes.

### **Background**

The Regulation 123 List (adopted September 2013) was derived taking into account the background supporting documents that were prepared in association with the Central Lancashire Strategy (adopted July 2012), which sets out the infrastructure needed to deliver the development set out in the Strategy up to 2026 and the Lancashire County Council adopted LTP3 Strategy and Implementation Plan 2011-2021 which sets out the strategic objectives for transport and travel.

## Infrastructure projects to be funded in part by the CIL

### CHORLEY INFRASTRUCTURE DELIVERY SCHEDULE

PROJECT	TIMING	FUNDING DEFICIT £M
<b>Transport</b>		
New Coppull Railway Station	2014-2024	8
Mini interchange: Clayton Green Asda	2012-2015	0.2
Chorley Railway Station car parking –Friday Street (110 spaces)	2012-2015	0.8
Car park on Southport Road, Chorley (100 spaces to support Astley Park)	-	-
Highways and infrastructure (the provision of access to and within the site) to support the delivery of the employment allocation at the Digital Health park, Euxton Lane, Chorley	-	-
Highways and infrastructure (the provision of access to and within the site) to support the delivery of the employment allocation at Clayton-Le- Woods including improvements along Wigan Lane (A49) / Leyland Way / Lancaster Lane (B5256) from junction 28, M6.	-	-
Highways and infrastructure (the provision of access to and within the site) to support the delivery of the employment allocation at Cowling Farm, Chorley.	-	-
<b>Cycle Schemes</b>		
Clayton-le-Woods	2015-2020	0.2
Clayton Brook and Whittle-le-Woods to Chorley A6	2015-2020	0.5
Canal towpath, Botany to Blackburn	2015-2020	0.5
Chorley to Abbey Village –old railway	2015-2020	1
Cycle Schemes near Wheelton on the A676	2015-2020	0.125
Chorley North-East-Harpers Lane, Railway Rd- Park Rd	2015 -2020	0.3
Cycle Link, Croston to Ulnes Walton to Leyland	2015-2020	0.15
Euxton-Wigan Rd and School Lane	2015-2020	1.5
Buckshaw-Chancery Lane-Cuerden Valley Park-Southport Road	2015-2020	0.6
Chorley East –Eaves Lane, Lyons Lane, Yarrow Gate to Carr Lane/Myles Standish Way	2015-2020	0.25
Improvements to Cycle Links - Adlington	2015-2020	0.34
Chorley South to Coppull	2015-2020	0.4
Eccleston to Chorley via Back Lane	2015-2020	0.15
<b>Health</b>		
Local Community Health Hub, Friday Street, Chorley	-	-

PROJECT	TIMING	FUNDING DEFICIT £M
<b>Sport and Recreational Facilities</b>		
New Leisure Centre, Chorley	-	-
<b>Education</b>		
Adlington half form entry primary places #	2017- 2026	2
Clayton-le-Woods/Clayton Brook/Green and Whittle-Le-Woods # 1 form entry primary places	2017-2026	3.5 – 5
Eccleston and Rural half form entry primary places #	2017-2026	2
Chorley Town -139 primary school places show the need for over half a form of entry #	2017-2026	2
Coppull - 8 primary school places which will be delivered through the expansion of an existing local primary school #	2017-2026	114,000
Euxton – 36 primary school places #	2017-2026	511,823
Holy Cross - secondary school provision expansion of 1 form entry	2017-2026	2,185,363
<b>Green Infrastructure</b>		
Extension to Adlington Cemetery	-	-

**Key**

# A feasibility assessment is required by Lancashire County Council to identify the school.

**PAN CENTRAL LANCASHIRE**

<b>PROJECT</b>	<b>TIMING</b>	<b>FUNDING DEFICIT £M</b>
<b>Transport</b>		
Bus Rapid Transport Routes: Chorley to Preston B6258 Preston East – City Centre Preston - Lostock Hall – Leyland Cottam – Preston Cuerden – Preston via A6	2012-2018	
HOV/Bus Lanes on A582 corridor serving Park & Ride sites	2012-2018	55.2

This page is intentionally left blank

**CHORLEY COUNCIL**  
**COMMUNITY INFRASTRUCTURE LEVY**  
**Methodology for Allocation of Infrastructure**  
**Funds**  
**Approved January 2017**

## Background

This document sets out how collected receipts for community infrastructure levy will be allocated to infrastructure projects on the published Community Infrastructure Levy Regulation 123 list. This process will generally be undertaken annually to fit in with the budget cycle however it could be more frequent depending on the levels of capital collected.

This process will only be used to allocate collected receipts. No decisions are to be made regarding invoiced but not collected CIL or forecasted income.

The Community Infrastructure Regulations 2010 (as amended) restrict the use of planning obligations where there have been 5 or more obligations in respect of a specific infrastructure project or type of infrastructure entered into on or after 6 April 2010.

The Regulations (paragraph 123) provide for a charging authority to set out a list of projects or types of infrastructure that the levy is intended to fund, and this is referred to as the 'Regulation 123 List'.

The purpose of the Regulation 123 List is to ensure clarity on what CIL might be spent on and there is no duplication ('double dipping') between CIL and S106 agreements in funding the same infrastructure projects.

A CIL charging authority is expected to publish a list of infrastructure that it intends will benefit from CIL on its website. The Council can review this list at least once a year as part of its monitoring of CIL collection and expenditure.

The inclusion of a project or type of infrastructure in this list does not signify a commitment from the Council to fund either in whole or in part the listed project or type of infrastructure through CIL. Nor does the order of the table imply any order of preference or weighting of one project as opposed to another.

The principles by which the council will allocate CIL receipts to infrastructure are

- Strategic priority
- Deliverability
- % match funding

This document sets out the methodology which will be used to collate essential data necessary to assess each scheme however the council reserves the right to exercise its discretion in making decisions whilst always acting reasonably.

## Procedure

The regulations set out the methodology for how monies collected from the CIL are to be distributed as illustrated in the table below.

Purpose of Funding	% Allocated
Administration	5% of all receipts
Neighbourhood area portion	15% of CIL collected within that area capped at £100 per dwelling
*Neighbourhood area where there is a neighbourhood plan in place (25%)	25% of CIL collected within that area uncapped.
CIL Infrastructure	Remaining CIL receipts collected for the financial year.



Step one Identifying Available CIL Monies for Infrastructure

A full breakdown of the CIL receipts collected for the previous financial year along with the distribution of those monies is published in the Annual CIL Monitoring report published each December.

This is the first step in carving up the CIL monies and establishing the total amount of CIL available to be allocated to the CIL 123 Infrastructure Projects,

Step Two: Assessing CIL 123 Infrastructure Projects

The projects specified on the CIL Regulation 123 List are strategic, long term schemes which can require significant lead in times in order to secure the necessary funding, resourcing and decision making processes are in place. Therefore at any one time, some of these projects will be more deliverable than others.

The second step in identifying which schemes are recommended for an allocation of CIL is a desktop gathering exercise.

The infrastructure projects are led by a range of statutory authorities and infrastructure providers and therefore this data collection form will be sent to the appropriate bodies for completion and return to Chorley Council.

Upon return of the data sheets for each project, the information will be collated and scored in accordance with the following criteria illustrated in the table below.

	<b>Criteria</b>	<b>Pass/Fail</b>	<b>Desirable</b>	<b>Example Evidence Upon Request</b>
1	Strategic Priority	✓		Referenced in a published corporate document or masterplan
2	Timeline for Delivery( start and end)	✓		Detailed project plan or timeline demonstrating project is feasible
3	Total Cost £	✓		High Level Budget
4	Match funding secured to date (£)	✓		Details of budget gap
5	Contribution from CIL sought ( if known)£	✓		Details of the budget gap and confirmation no other capital source can be identified.
6	Included within the local plan		✓	Referenced published Chorley Local Plan

Any scheme not achieving a pass in any of the essential criteria will automatically fail to progress to stage 3 as these are considered not to be deliverable at this time. For as long as a scheme remains on the CIL 123 list, it will continually be assessed annually for an allocation of CIL.

If a project has been completed or is no longer being pursued and remains on the CIL 123 list, for the purpose of this exercise it will simply be omitted from the assessment and accounted for in the next review of the CIL 123 List.

If a project is not included within the local plan, officers will need to verify that the proposal is policy compliant and does not contravene either Chorley Council’s Local Plan or associated Central

Lancashire Core Strategy and SPDs. Information may be followed up from the lead authority to demonstrate that the project is acceptable in planning terms.

Projects need to be identified to start within the following financial year to be considered. This start does not have to be an actual start on site but it must be clear in any evidence requested that there is a clear project plan which illustrates the need for preparatory work to commence. CIL monies cannot be used to pay for the design of infrastructure.

In the event that a formal decision of the start date is subject to confirmation of CIL funding, this is acceptable however payment of any CIL monies will only be made upon written confirmation of that start date with evidence of the formal approval within the organisation, statutory body etc.

#### Step Three: Ranking of Schemes According to Financial standing

Projects which have passed in all the essential criteria will then be assessed based on their financial standing and ranked according to *deliverability*. This ranking will be based on the amount of gap funding required, as a % of the total project cost required to enable the project to be delivered, starting with the smallest % first. For example,

##### Project A-total cost of £800,000

Capital secured to date £700,000

CIL contribution sought £100,000 (12.5%)

##### Project B-Total cost £5M

Capital secured to date £1.25M

CIL Contribution sought £3.75 (75%)

##### Project C- total cost £5M

Capital secured to date £4.5M

CIL contribution sought £500,000.(10%)

##### Project D –total cost £3M

Capital secured to date £2.5M

CIL contribution sought £2.5M (50%)

The Council will only allocate CIL where there is sufficient CIL available to provide 100% of the funding sought. The Council will not allocate a fraction of the CIL contribution sought as this may still mean that the scheme is not immediately deliverable. This will not negate the scheme from being reconsidered for CIL monies in future rounds. Project costs and finance information can be reviewed and updated at any time prior to the CIL allocation process.

The projects are ranked as illustrated in the table below.

<b>Infrastructure Scheme</b>	<b>Funding Secured</b>	<b>Funding Required</b>	<b>Scheme Start if Capital Secured</b>	<b>CIL Contribution Recommended</b>
Project C	£4.5M	£500,000	2017/18	£500,00
Project A	£700,00	£100,00	2017/18	£100,000
Project D	£2.5M	£2.5M	2017/18	NIL
Project B	£1.25M	£3.75M	2017/18	NIL

#### Step Four

The final step will consist of a series of recommendations to Executive Cabinet for approval which will include a summary of the projects and what they will deliver. This will be provided along with confirmation of the total CIL funding for infrastructure. It is not necessary for all the monies to be allocated in the cycle; some may simply roll over for allocation in the next round.

The information to be provided will include the following:

<b>Infrastructure Project</b>	<b>Lead Authority</b>	<b>What the Project will deliver</b>	<b>Capital Secured</b>	<b>Start and complete Dates</b>	<b>Recommended CIL allocation</b>
<i>Project C</i>	<i>CBC</i>	<i>XXX</i>	<i>£4.5M</i>	<i>March 2017</i>	<i>£500,00</i>
<i>Project A</i>	<i>LCC</i>	<i>XXX</i>	<i>£700,000</i>	<i>April 2017</i>	<i>£100,000</i>
Total Allocation of CIL					£600,000

#### Step Five

Upon the allocation of the monies to schemes, this will be presented to Council as part of the budget cycle and the successful accountable body (where it is not Chorley Council) will be formally notified of the allocation.

Information regarding the allocation of CIL funds will be published in the annual CIL monitoring report.

This page is intentionally left blank



Report of	Meeting	Date
Director (Policy and Governance) (Introduced by the Executive Member for Resources)	Executive Cabinet	3 <sup>rd</sup> November 2017

## **CHORLEY COUNCIL PERFORMANCE MONITORING – SECOND QUARTER 2017/18**

### **PURPOSE OF REPORT**

1. This monitoring report sets out the performance against the delivery of the Corporate Strategy and key performance indicators during the second quarter of 2017/18, 1 July – 30 September 2017.

### **RECOMMENDATION(S)**

2. That the report be noted.

### **EXECUTIVE SUMMARY OF REPORT**

3. This report sets out performance against the Corporate Strategy and key service delivery measures for the second quarter of 2017/18, 1 July to 30 September 2017. Performance is assessed based on the delivery of key projects and against the measures in the 2016 Corporate Strategy along with key service delivery measures for individual services.
4. Overall, performance of key projects is good, with eight (57%) of the projects rated as green or complete. Two projects (14%) are now closed with a full explanation provided within the report. Four (29%) of projects are currently rated amber; actions plans for each of these projects are contained within this report
5. Performance of the Corporate Strategy indicators and key service delivery measures is also good. 58% of Corporate Strategy measures are performing on or above target or within the 5% threshold and 70% of key service delivery measures are performing on or above target or within the 5% threshold. Those indicators performing below target have action plans outlined with measures which will be put into place to improve performance.
6. During quarter two, a resident survey was conducted to gather the views of residents about satisfaction with the council, their local area and community involvement. Overall performance is good, five of the nine indicators performed above target or within the 5% tolerance. Four of the nine indicators performed below target, the percentage of people who feel they cannot influence decision making in their local area, satisfaction with street cleanliness, percentage of people who regularly participate in volunteering and percentage of residents who feel that Chorley Council provides value for money. However, performance is on a par or better than average compared to national trends for council satisfaction and should also be considered in light of a particularly challenging local and national context.

<b>Confidential report</b> Please bold as appropriate	Yes	<b>No</b>
--	-----	-----------

<b>Key Decision?</b> Please bold as appropriate	Yes	<b>No</b>
--	-----	-----------

**REASONS FOR RECOMMENDATION(S)**

**(If the recommendations are accepted)**

- 7. To facilitate the on-going analysis and management of the Council’s performance in delivering the Corporate Strategy.

**ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

- 8. None.

**CORPORATE PRIORITIES**

- 9. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	✓	A strong local economy	✓
Clean, safe and healthy communities	✓	An ambitious council that does more to meet the needs of residents and the local area	✓

**BACKGROUND**

- 10. The Corporate Strategy is the key strategic document for the authority and includes performance indicators and key projects which focus on delivering the Council’s four priorities.
- 11. The Corporate Strategy was approved by Council in November 2016. It includes 14 key projects, with a particular focus on delivering some of the large scale, ambitious schemes that will have a significant impact on local outcomes.
- 12. Key performance measures for each service have been set so that targets remain challenging and reflective of the Council’s ambitions.



## Involving residents in improving their local area and equality of access for all

### The long term outcomes for this priority are:

- Residents who take pride in where they live and their achievements
- All residents are able to take an active part in their community
- Easy access to high quality public services

### ACHIEVING THE LONG TERM OUTCOMES IN QUARTER TWO

13. To support the digital strategy and to encourage people to do more online, 46 learners have attended digital inclusion courses across our digital hubs this quarter. The digital hubs are now working alongside the Citizens Advice Bureau to provide advice which are running from Clayton Brook Village Hall, Tatton Community Centre and Lancaster Way and allow residents easy access to specialist advice and support. Work will continue next quarter to deliver more outreach sessions, particularly in rural areas, with tablet computer courses also due to start. There will be dedicated desktop PC's installed in all of the digital hubs to ensure they are fully equipped and ready to be used for digital inclusion sessions.
14. There has been a significant increase in the number of volunteering hours this quarter with a 41% increase this quarter compared to a 9% increase during the same period last year, supporting the long term outcome of ensuring all residents are able to take an active part in their community. During quarter two, the resident survey was undertaken to gather the views of residents about satisfaction with the council, how they contact the council, views of public services and life in Chorley. 84% of the residents surveyed said they were satisfied with their neighbourhood as a place to live.
15. The delivery of a project to improve the look and feel of local neighbourhoods across the borough has continued to progress this quarter and will continue to deliver over the coming two quarters. Further and clearer updates will be produced for individual neighbourhood areas and the progress made in delivering priorities will be made available in the coming quarter.

### Performance of Key Projects



16. There are three key projects included in the 2016/17 Corporate Strategy under this priority and at the end of the second quarter overall performance is good.
17. One project is rated green and on track:
  - Improve the look and feel of local neighbourhoods across the borough
18. One project was closed at quarter 1 and will be progressed outside of the Corporate Strategy programme:
  - Progress delivery of the Westway integrated sports facility

19. One project is now complete and key outcomes of the project are outlined below
- Develop new ways of delivering services for communities

Project Title		Project Status
Develop ways to deliver services for communities		<b>COMPLETE</b>
<b>Explanation</b>	<p>This project aimed to understand and develop new approaches to delivering services within communities to support new models of working alongside residents and the third sector.</p> <p>The Chorley Public Service Reform Partnership commissioned SPICE to undertake a project to carry out intensive engagement with local communities to better understand their needs, motivations and expectations of public services.</p> <p>The project delivered a final report and tool kit, setting out approaches to building capacity within communities. The report has been reviewed and approved by the Chorley Public Service Reform Executive and will now be taken forward by the Early Intervention and Prevention directorate as part of developing new ways of working.</p>	

**Performance of Corporate Strategy Measures**



20. At the end of the second quarter, it is possible to report on four of the seven performance indicators under this priority. The full outturn information for the performance indicators is included at Appendix A. One indicator is performing on or better than target:
- % increase in the number of volunteering hours earned
21. One indicator is performing slightly below target, but within the 5% tolerance threshold:
- % people satisfied with their neighbourhood as a place to live
22. Two indicators are performing below target, outside of the 5% tolerance threshold:
- % of people who feel they cannot influence decision making in their local area
  - % of people who regularly participate in volunteering
23. These indicators both relate to the resident survey, considered further at paragraph 63.





## Clean, Safe and Healthy Communities

### The long term outcomes for this priority are:

- Clean and safe streets
- Reduced health inequalities
- A wide range of quality recreational activities
- High quality, affordable and suitable housing
- High quality play areas, parks and open spaces

### ACHIEVING THE LONG TERM OUTCOMES IN QUARTER TWO

24. The project to deliver the Primrose Gardens Retirement Village is on track with the construction work underway this quarter. The majority of work completed this quarter has focused on commencing the foundation works including the excavation of the site, establishing ground improvement works and conducting piling works to provide a suitable stable foundation for construction. The delivery of Primrose Gardens will result in the provision of purpose built accommodation to support older residents in Chorley.
25. There have been more affordable homes delivered this quarter compared to this same period last year, with 36 delivered this quarter supporting the long term outcome of high quality affordable and suitable housing. Residents have been encouraged to be healthier as the number of visitors to Council leisure centres continues to increase, with 583,895 visitors at the end of this quarter compared to 579,549 the same time last year.
26. The recent resident survey found that 91% of respondents feel safe within their local area during the day, supporting the ambition to deliver clean and safe streets. In addition, 78% of those surveyed stated they are satisfied with parks and open spaces, supporting the long term outcome of high quality play areas, parks and open spaces.
27. Chorley Futures, the project to get people ready for work, will be closed off this quarter with the reasons for closure described below.

### Performance of Key Projects



28. There are three key projects included in the 2016/17 Corporate Strategy under this priority and at the end of the second quarter overall performance is good.
29. One project was rated as green, meaning it is progressing according to timescale and plan:
  - Deliver the Primrose Gardens Retirement Village for Chorley
30. One project has been completed and the key outcomes were detailed within the quarter one performance report:
  - Deliver the enabling phase of Integrated Community Wellbeing

31. One project has been closed and key reasons for this are outlined below:

- Deliver a project to get people ready for work (Chorley Futures).

Project Title		Project Status
<b>Deliver a project to get people ready for work (Chorley Futures)</b>		<b>CLOSED</b>
<b>Explanation</b>	<p>This project set out to deliver the Chorley Futures scheme which aimed to support people with multiple and complex barriers to participate to address these issues and move closer to the job market and therefore job opportunities</p> <p>The project was dependent on 60% European Social Funding being secured in order for it to progress. In quarter one, the project team received confirmation of the pending decision regarding this external funding and a notification of rejection was received from the Department of Work and Pensions (DWP) to inform the Chorley Futures project that the funds would not be awarded.</p> <p>The lack of additional funding will significantly impact the deliverability of the project within the original scope. Therefore, this project will now be closed and alternative options for the delivery of activity to get people ready for work will be progressed outside this years' Corporate Strategy.</p>	

**Performance of Corporate Strategy Measures**



32. At the end of the second quarter, it is possible to report on nine of the nine key performance indicators under this priority. The full outturn information for the performance indicators is included at Appendix A.

33. Three of these indicators are performing on or better than target at:

- The number of visits to Council leisure centres
- % of the population feeling safe during the day
- Number of long term empty properties in the borough



34. Two of these indicators are performing slightly below target, but within the 5% tolerance threshold:



- % of the population feeling safe at night
- % of the population satisfied with parks and open spaces



35. Four of these indicators are performing below target, outside of the 5% tolerance threshold:

- The number of young people taking part in 'Get Up and Go' activities
- Number of homelessness preventions and reliefs
- Satisfaction with street cleanliness (considered at paragraph 63.)
- Number of affordable homes delivered

36. The reasons for areas of underperformance are listed in the table below:

Performance Indicator		Target	Performance
	The number of young people taking part in 'Get Up and Go' activities	10,000	9,408
<b>Reason below target</b>	<p>Due to changes within LCC Children's Centre management, Chorley Council alongside Homestart, were unable to run Playtime in the Park. This event will now be combined with Playday at Coronation Recreation Ground in a joint delivery along with key health partners. However, with the event unable to run this quarter, it has negatively impacted the number of young people taking part in 'Get Up and Go' activities.</p> <p>In addition to this, there remains reduced work with schools this quarter and there have been delays to funded projects, which are now due to start next quarter. Both of these have contributed to lower numbers of young people taking part in 'Get Up and Go' activities this quarter.</p>		
<b>Action required</b>	<p>The funded projects which were delayed this quarter are now scheduled to begin in Quarter 3, which will see an increase in the number of young people taking part in 'Get Up and Go'.</p> <p>The Health and Wellbeing service are moving towards focusing on more targeted interventions and the way that this is measured will be reviewed to ensure that the indicator more closely reflects the work of the team.</p>		
<b>Trend:</b>	<p> Performance at quarter two 2016/17 was 16,003 against a target of 10,000 (60% better than target). Out turn this quarter is 5.92% off target, meaning that for quarter two, performance is worse than quarter two last year.</p>		

Performance Indicator		Target	Performance
	Number of homelessness preventions and reliefs	400	295
<b>Reason below target</b>	<p>The target for this measure was set at a more challenging level for 2017/18 (800 compared to 600 for 2016/17). This was in anticipation of an increase in the number of homelessness preventions and reliefs due to a number of potential changes expected in 2017 including:</p> <ul style="list-style-type: none"> <li>• Impact of the Homelessness Reduction Bill</li> <li>• Supporting People changes</li> <li>• Roll out of Universal Credit full digital</li> </ul> <p>As was the case in the first quarter, the anticipated changes set out above have yet to come into place and therefore the anticipated increase in demand has not occurred. The indicator is demand driven; this means that if the number of customers requesting advice is lower, so is the number of preventions and reliefs. The council continues to provide comprehensive support and advice to those who need it.</p>		
<b>Action required</b>	<p>The Housing Options team will continue to monitor the progress of the potential changes outlined above and respond accordingly. The target will also be reviewed to ensure that it remains realistic should any of the changes either not happen or have less impact than originally anticipated.</p>		
<b>Trend:</b>	<p> Performance at quarter two 2016/17 was 313, with a target of 300 (4.3% better than target). Out turn this quarter is 26.25% off target, meaning that for quarter two, performance is worse than quarter two last year.</p>		

Performance Indicator		Target	Performance
	Number of affordable homes delivered	50	36
<b>Reason below target</b>	<p>The council works in partnership with registered providers and developers to deliver affordable homes which are measured when new homes reach the completion stage. At the end of September, the target number of 25 properties for quarter 2 had not been reported as completed and therefore performance against this indicator off track.</p> <p>Due to the Homes Community Agency funding programme running until March 2018, the majority of the expected affordable homes to be delivered are due to reach completion stage by this date. Therefore, we will see more affordable homes reaching the completion stage in the coming two quarters. It is therefore expected that the annual target of 200 will be met by the end of quarter four 2017/18.</p>		
<b>Action required</b>	<p>The council continues to work proactively with partners to progress the delivery of affordable homes to completion and will continue to liaise and maintain strong working relationships with the main providers. It is anticipated that the number of affordable homes delivered will meet the anticipated target by the end of the year.</p>		
<b>Trend:</b>	<p> Performance at quarter two 2016/17 33, with a target of 50 (34% off target). Out turn this quarter is 28% off target, meaning that for quarter two, performance is better than quarter two last year.</p>		



## A strong local economy

### The long term outcomes for this priority are:

- A vibrant town centre and villages
- A strong and expanding business sector
- Access to high quality employment and education opportunities

### ACHIEVING THE LONG TERM OUTCOMES IN QUARTER TWO

37. During the last quarter, there were 8,643 visitors to the Check Out Chorley website and work has continued to further develop and improve the content of the visitor website, with more blogs and seasonal articles published. The marketing plan for the next 12 months is now complete and a review has been conducted to agree the future campaigns with Marketing Lancashire. There has been continued coordination of the development and production of a promotional visitor video and work to improve the events infrastructure has begun.
38. The delivery of the 2017 events programme has continued with the summer events successfully delivered. Nearly 15,000 people attended Chorley Flower Show at Chorley's Astley Park this quarter, exceeding the attendance figures for last year. This year the show saw several new elements with the amateur section in particular doubling in size and a brand new food area which was well received. Visitors could enjoy the floral displays both inside Astley Hall and out in the park, with special guest appearances from Carol Klein and Chris Beardshaw. Work has continued in developing the Heritage Lottery Fund (HLF) bid at Astley Hall, which will enable future repair and renovation for Astley Hall to further improve the visitor experience.
39. The delivery of the Market Walk Extension has made good progress this quarter. The Chorley Shopmobility has been relocated to Market Walk Service Yard 2 and the Hollinshead Street car park works have commenced; both will allow for increased car parking capacity in the town centre. Phase 1a and Phase 1b of the Flat Iron Car Park are over 80% complete and work to redesign the configuration of the units has allowed for maximum flexibility for incoming tenants. There have been 397,529 visits to Market Walk at the end of this quarter, which has improved compared to 389,811 at the end of quarter one.

### Performance of Key Projects



40. There are five key projects included in the 2016/17 Corporate Strategy under this priority, and at the end of the second quarter overall performance is good.
41. At the end of quarter two, one project was rated green, meaning it is progressing according to timescale and plan:
- Develop activity to promote Chorley as a visitor destination including the Chorley Flower Show

42. Three projects are currently rated as amber which is an early warning that there may be a problem with the projects and more detailed on this can be found below:

Project Title		Project Status
<b>Market Walk Extension</b>		<b>AMBER</b>
<b>Explanation</b>	<p>Phase one of the Market Walk development is now nearing completion with handover planned for the week commencing 2<sup>nd</sup> October 17. Phase two hoarding is also planned to commence early October with site clearance beginning upon handover of phase one and Hollinshead Street Car Park.</p> <p>The project is currently rated amber due to the following risks/considerations:</p> <ul style="list-style-type: none"> <li>• The work programme has condensed and therefore has little contingency and flexibility</li> <li>• Negotiation with tenants to support the development of car parking is ongoing</li> <li>• Approval for initiation of phase two works is dependent upon the sign up of tenants to the development and therefore a commitment is needed from tenants before phase two of the project can progress</li> </ul>	
<b>Action Required</b>	<p>To address the issues highlighted above, work planned to be delivered over the next quarter will include:</p> <ul style="list-style-type: none"> <li>• Negotiations will continue to progress the car parking elements of the development</li> <li>• Continuing negotiations with tenants to secure commitment to the scheme</li> <li>• Preparations for phase two delivery including hoarding and site clearance</li> </ul> <p>The project team will continue to coordinate stakeholder meetings and monitor/update the various project control documents including the project plan, risk register and issues log.</p>	

Project Title		Project Status
<b>Deliver street level improvements in the town centre</b>		<b>AMBER</b>
<b>Explanation</b>	<p>This project is currently rated amber due to a number of elements of its delivery being linked in with the wider Market Walk development and considerations around this work.</p> <p>Elements of the associated public realm work are being re-prioritised to align with the current site acquisition programmes including:</p> <ul style="list-style-type: none"> <li>• The relocation of Gala bingo before the Civic Square can progress</li> <li>• The relocation of the United Reformed Church in order to progress Hollinshead car park</li> </ul> <p>Further public consultation on later phases of the masterplan to enable a paper to be submitted to council for full adoption is still to be progressed due to a</p>	

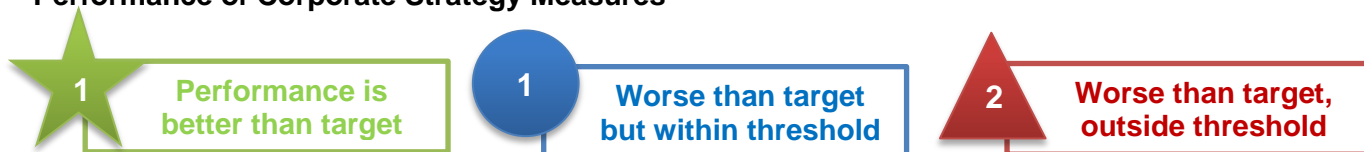
	number of early phase projects currently underway and the reluctance to create confusion around public opinion on later phases of the public realm work and wider plans.
<b>Action Required</b>	<p>In order to address some of the issues identified, discussions will continue to take place with both Gala Bingo and the United Reformed Church over potential sites for re-location. Further dependencies with the Market Walk scheme, including funding considerations will continue to be managed within the project.</p> <p>Alongside this, we will continue to prepare for public consultation during next year to consult the public on later phases of public realm improvements and delivery of the wider plan.</p>

<b>Project Title</b>		<b>Project Status</b>
<b>Deliver the Steeley Lane Gateway</b>		<b>AMBER</b>
<b>Explanation</b>	<p>Although good progress has been seen on this project, with all of the year one elements and work around Fazakerley Street now complete, there continue to be delays with a number of elements of the project meaning that it is currently rated amber. The key issues are outlined below:</p> <ul style="list-style-type: none"> <li>• There are delays with work around the bus station which has been deferred until January 2018 to avoid any clashes with the Youth Zone development.</li> <li>• The Year 2 subway element of the project also needs to be progressed with Network/Northern Rail alongside station improvements</li> <li>• The CCTV for East Way/ Seymour Street requires planning permission and procurement of equipment.</li> </ul>	
<b>Action Required</b>	<p>Alongside delaying the work around the bus station to avoid any clashes with the Chorley Youth Zone development, delivery over the next quarter will see planning permission being sought for the CCTV elements and we will continue to liaise with Northern Rail over funding for station accessibility.</p>	

One project is complete and key outcomes were reported at quarter four 2016/17:

- Deliver economic opportunities at Botany


**Performance of Corporate Strategy Measures**



- 43. At the end of the second quarter, it is possible to report on four of the eleven key performance indicators under this priority. The full outturn information for the performance indicators is included at Appendix A.
- 44. One indicator is performing on or better than target at:
  - Town Centre Visits
- 45. One indicator is performing slightly below target, but within the 5% tolerance threshold:
  - Overall employment rate
- 46. Two indicators are performing below target, outside of the 5% tolerance threshold:
  - The number of projected jobs created through targeted interventions
  - The number of projected jobs created through targeted investment
- 47. The reasons for areas of underperformance are listed in the tables below:

Performance Indicator		Target	Performance
	The number of projected jobs created through targeted interventions	75	58
<b>Reason below target</b>	This indicator is a combined potential job creation total for the retail grants programme, starting in business grant programme, Chorley BIG and Chorley Works.  During this quarter, there was only one grant application received for Chorley BIG with 2 jobs being forecasted to be created. Two enquiries were placed on the grant pipeline and one is currently being progressed to application stage.  Changes to grant criteria, for example retail improvement grants, may also have had an impact on the number of applications received.		
<b>Action required</b>	All of the Council's funding programmes will continue to be clearly identified on both the Council's website and the Choose Chorley website. The programmes are also discussed with businesses as part of the team's day to day work, either at networking events or in 1:1 meetings.		
<b>Trend:</b>	Performance at quarter two 2016/17 was 110, with a target of 64 (71.8% better than target). Out turn this quarter is 22.67% off target, meaning that for quarter two performance is worse than quarter two last year.		



Performance Indicator		Target	Performance
	The number of projected jobs created through targeted investment	20	0
<b>Reason below target</b>	<p>This indicator measures jobs created through working with inward investors under the 'Welcome Grant' and as part of the Chorley Employment Charter process.</p> <p>During this quarter, no grant applications have been received. However, grant enquiries continue to be received. Therefore, due to the lack of grant applications this quarter, there have been no new jobs created through targeted investment this quarter.</p>		
<b>Action required</b>	<p>The Choose Chorley grant will continue to be promoted as part of the inward investment offer. The new Chorley Business Guide was printed this quarter and copies are being made available at MIPIM UK, the national property expo in London and also at the Central Lancashire Business Event in Preston. Work has commenced on a new initiative 'Investor Development' which will be taken forward in the next quarter with research into Chorley's business growth sectors and identifying a case load of businesses with potential for growth and for future inward investment.</p>		
<b>Trend:</b>	<p>➔ Performance at quarter 2 2016/17 was 0 with no projected jobs created for that quarter, with performance this quarter also at 0. Therefore the trend remains the same.</p>		



## An ambitious Council that does more to meet the needs of local residents and the local area

### The long term outcomes for this priority are:

- A council that consults and engages with residents
- An ambitious council that continually strives to improve
- Cohesive communities in and around outlying areas

### ACHIEVING THE LONG TERM OUTCOMES IN QUARTER TWO

48. The delivery of the year two of the Chorley Public Service Reform Programme is on track and making good progress. The Integrated Service Hub, which is a true test of colocation, has continued to support vulnerable residents and the Primary Care User Support Team has continued to support patients with clinical/social/psychological needs, reducing demand in primary care and creating capacity for new ways of working. A piece of work on building community capacity and resilience conducted by the SPICE commission, based in Chorley East, is being considered by Executive to determine how the recommendations can be embedded as part of new ways of working in future. A full review of the activity this year has been conducted, and will be used to support the evaluation of year two.
49. The delivery of the Youth Zone has made good progress this quarter. Work has continued on the construction of the Youth Zone with the erection of the steel frame, the roof and floors have now been installed and the external walls assembled. Construction will continue in quarter 3.
50. During the second quarter, there has been an increase in the percentage of people making service requests online, with an increase of 5.1% compared to the same period last year. Results of the resident survey showed that 70% of residents were satisfied with the way the council runs things, supporting the long term outcome to consult and engage with residents. In addition to this, dissatisfaction this quarter is at 19.5%, which is slightly better than the same period last year when dissatisfaction was at 19.7% and remains below the target of 20%.

### Performance of Key Projects



51. There are three key projects included in the 2016/17 Corporate Strategy under this priority, and at the end of the second quarter overall performance is excellent.
52. At the end of the second quarter, two projects were rated as green, meaning that they are progressing according to timescale and plan:
- Integrate public services through the Chorley Public Service Reform
  - Deliver the Chorley Youth Zone
53. One project is currently rated as amber which is an early warning that there may be a problem with the projects and more detailed on this can be found below:

Project Title		Project Status
Improve access to Council services by making services more efficient (Work Smart Programme)		<b>AMBER</b>
<b>Explanation</b>	<p>This project is currently rated amber; this is due to the fact that the rate of progress in the last quarter has been below what was anticipated.</p> <p>This slower than anticipated rate of progress is due to a number of factors. The summer holiday period has had a negative impact on progression and capacity within ICT has caused some elements of the scheme to be negatively impacted due to competing programmes of work and priorities. It is hoped that work will get back on track during the next quarter.</p>	
<b>Action Required</b>	<p>Project plans will be re-scoped and re assessed and work over the next quarter will include:</p> <ul style="list-style-type: none"> <li>• the development of more detailed plans for the projects within the work smart programme;</li> <li>• the development of options for improving and reconfiguring the office space in the town hall; and</li> <li>• progression of the council's intranet refresh.</li> </ul> <p>Further work is needed to complete a detailed plan in terms of the elements of the work smart programme, capacity of the ICT team and interdependencies.</p>	

**Performance of Corporate Strategy Measures**



54. At the end of the second quarter, it is possible to report on four of the five key performance indicators under this priority. The full outturn information for the performance indicators is included at Appendix A.
55. Three of these indicators are performing on or better than target:
  - % residents satisfied with the way the council
  - % of service requests received online
  - % of customers dissatisfied with the service they have received from the council
56. One of these indicators are performing worse than target:
  - % residents who feel that Chorley Council provide value for money
57. The reasons for areas of underperformance are considered in more detail at paragraph 63.

## PERFORMANCE OF KEY SERVICE DELIVERY MEASURES

58. There are some important indicators that are not included within the Corporate Strategy, but are measured locally as indicators of service performance. There are eleven indicators that can be reported at the end of the second quarter. The full outturn information for this is included at Appendix B: Key Service Delivery Measures.



59. Seven of the Key Service delivery measures are performing on or above target:

- Time taken to process all new claims and change events for Housing Benefit and Council Tax Benefit
- Processing of planning applications as measured against targets for 'major' application types
- Processing of planning applications as measured against targets for 'minor' application types
- Processing of planning applications as measured against targets for 'other' application types
- Vacant Town Centre Floor Space
- % Council Tax collected

60. One indicator is performing slightly below target, but within the 5% tolerance threshold:


- Supplier Payment within 30 days


61. Three indicators are performing below target at the end of quarter two:

- Average working days per employee (FTE) per year lost through sickness absence
- Number of households living in Temporary Accommodation
- Number of missed collections per 100,000 collections of household waste

62. The reasons for areas of underperformance are listed in the table below:

Performance Indicator		Target	Performance
	Average working days per employee (FTE) per year lost through sickness absence	3.75 days	4.16 days
<b>Reason below target</b>	This is due to the high number of days lost to short term sickness absence this quarter, with long term sickness absence is within target. In quarter two, there were 3 occasions of short term sickness absence which totalled 40 days lost. Therefore, it is the high number of instances of short term absences this quarter that have primarily contributed to this quarter's performance being off target.		
<b>Action required</b>	To follow the procedure for managing short term absence in the attendance policy. This includes conducting timely return to work interviews and identifying any issues, holding absence meetings, where triggers are met – offering supporting interventions and issuing any sanctions where necessary, consideration of reasonable adjustments for disability cases and medical capability hearing if short-term absences persist. Conduct early intervention welfare for employees absent with stress/anxiety.		
<b>Trend:</b>	Performance at quarter two 2016/17 was 3.81 days with a target of 3.5 days (8.86% off target). Out turn this quarter is 10.93% off target, meaning that for quarter two performance is worse than quarter two last year.		

Performance Indicator		Target	Performance
	Number of households living in Temporary Accommodation	15	16
<b>Reason below target</b>	<p>The reason for lower than expected performance this quarter is due to the current households living in Temporary Accommodation experiencing in-depth complex issues. To provide the necessary resources and support, Chorley Council has been working in conjunction with mental health services, children and adult social care and other key agencies. These complex issues are currently acting as a barrier to households successfully moving out of Temporary Accommodation into more permanent accommodation.</p> <p>Therefore, the number of households living in Temporary Accommodation is negatively impacted by barriers preventing households successfully moving out.</p>		
<b>Action required</b>	<p>Work will continue with the necessary agencies and services to provide further support for these households in order to address the barriers they are facing. In addition to this, the team will also provide referrals to the Accommodation Finding Service to secure accommodation in the private sector and identify more intensive supported accommodation for those unable to live independently in the near future.</p>		
<b>Trend:</b>	<p>↓ Performance at quarter two was 11 days, with a target of 15 (36.3% better than target). Out turn this quarter is 6.67% off target, meaning that performance for quarter two is worse than quarter two last year.</p>		

Performance Indicator		Target	Performance
	Number of missed collections per 100,000 collections of household waste	49	95
<b>Reason below target</b>	<p>The changes to waste collection which took place in May 2017 were one of the biggest to frontline service provision affecting around 50,000 households across the borough. The scale of the changes means that they are still taking time to bed in and become established. Reasons for underperformance this quarter specifically include issues with staffing at Veolia which meant using alternative staff not familiar with the rounds; and a lack of clarity around brown bin collection times with the four weekly collection rounds and changes to the time of collection, some residents are consistently presenting their brown bins late for collection. Performance this quarter has improved compared to last, when missed collections was at 191.</p>		
<b>Action required</b>	<p>Work will continue with Veolia to improve performance through the use of contractual financial penalties in the short term and in the long term Veolia are training up more staff to drive the waste collection vehicles. To ensure there is clarity amongst residents regarding brown bin collection, residents who are presenting their bins late for collection are being reminded of the time for collection and new collection calendars will be issued to households in November 2017.</p>		
<b>Trend:</b>	<p>↓ Performance at quarter two 2016/17 was 49, with a target of 49, therefore performance was on target. Out turn this quarter is 93.88% off target, meaning that performance for quarter two is worse quarter two last year.</p>		

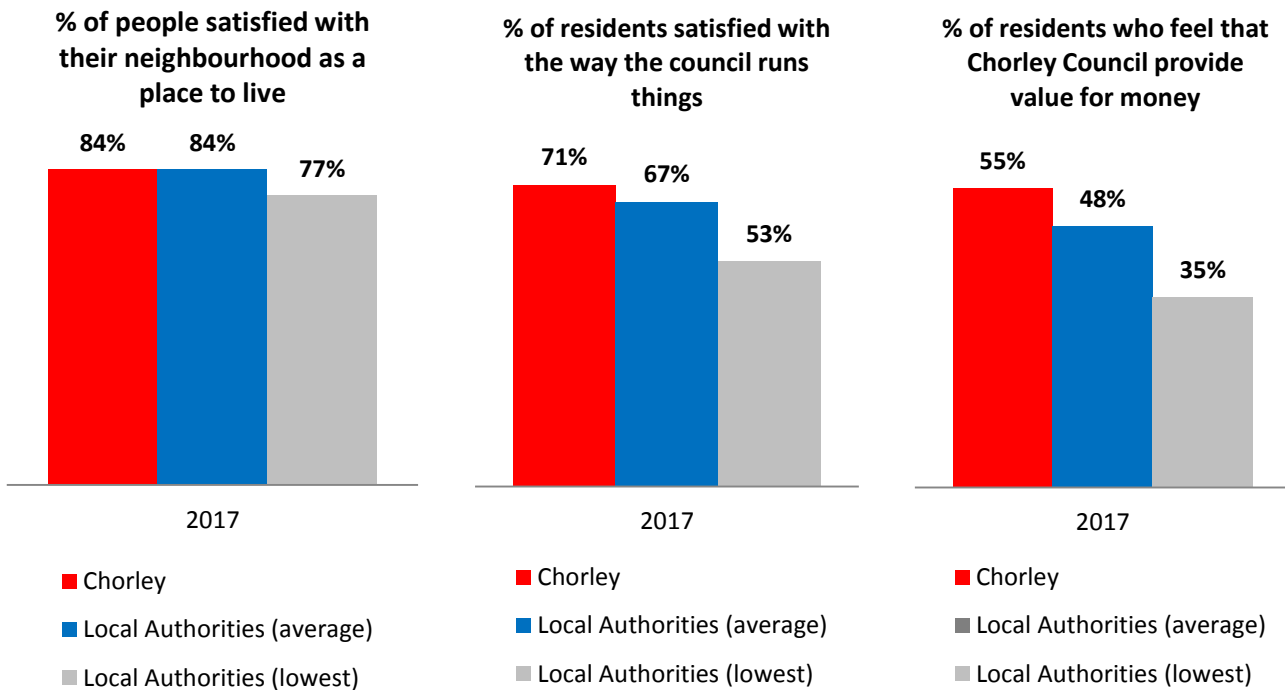
**RESIDENT SURVEY 2017**

- 63. A resident survey was undertaken in September 2017 to gather the views of residents about satisfaction with the council, life in Chorley and community participation. The survey comprised of a postal survey sent out to around 2,200 households and an online survey to a database of approx. 30,000 email addresses. A total of 2,639 responses were received and these have been weighted to ensure the results are representative of the borough population.
- 64. The questionnaire asked residents to provide their views of the local area, the council and the services that the council provides. Many of these questions form the basis for the key measures in the corporate strategy.
- 65. The table below shows a breakdown of the results for these indicators and a comparison has been made with the results of the last resident survey which was conducted in 2015.

Indicator Name	Polarity	Target	2017 Outturn	Symbol	2015 results	Trend
% people satisfied with their neighbourhood as a place to live	Bigger is better	85%	84%	●	86%	↓
% of people who feel they cannot influence decision making in their local area	Smaller is better	25%	35%	▲	26%	↓
Satisfaction with street cleanliness	Bigger is better	70%	65%	▲	71%	↓
% of the population feeling safe during the day	Bigger is better	90%	91%	★	92%	↓
% of the population feeling safe at night	Bigger is better	70%	67%	●	71%	↓
% of the population satisfied with parks and open spaces	Bigger is better	80%	78%	●	80%	↓
% of people who regularly participate in volunteering	Bigger is better	25%	21%	▲	21%	→
% residents satisfied with the way the council runs things	Bigger is better	70%	70%	★	77%	↓
% residents who feel that Chorley Council provide value for money	Bigger is better	60%	55%	▲	60%	↓

- 66. Five of the nine indicators performed above target or within the 5% tolerance.
- 67. Four of the nine indicators performed below target; the percentage of people who feel they cannot influence decision making in their local area, resident satisfaction with street cleanliness, percentage of people who regularly participate in volunteering and percentage of residents who feel that Chorley Council provides value for money.

- 68. As can be seen in the table above, the findings from the 2017 resident survey indicate that on the whole residents are less satisfied than the last time the survey was conducted in 2015, although it should be noted that performance in 2015 was very strong and the targets for 2017 were particularly ambitious given the context of financial challenges and recent significant service changes.
- 69. A recent survey by the LGA indicated that overall satisfaction with local council's nationally has reduced. Findings from the latest poll conducted by the LGA demonstrated that overall satisfaction was 66% which was down from 71% of respondents who were very or fairly satisfied in 2015. In addition, the proportion of respondents who agreed their council provides value for money was 47%. Therefore, showing an overall downward trend in satisfaction with local councils nationally.
- 70. Benchmarking against LGA data for 11 other local authorities' using the same survey methodology indicates that the results for Chorley follow this national downward but remain above average. As shown in the graphs below, across three core questions: satisfaction with their local area, the way the council runs things and value for money, Chorley Council is performing on or above the average.



- 71. Further analysis of the resident survey findings will be conducted to understand in more detail the areas of dissatisfaction and will be reported to members, with action plans put in place to address any issues identified.

**IMPLICATIONS OF REPORT**

72. This report has implications in the following areas and the relevant Directors' comments are included:

Finance		Customer Services	
Human Resources		Equality and Diversity	
Legal		Integrated Impact Assessment required?	
No significant implications in this area	✓	Policy and Communications	

REBECCA HUDDLESTON  
DIRECTOR (POLICY AND GOVERNANCE)

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Rebecca Aziz-Brook Kate Cronin	5348	25.10.17	Chorley council performance monitoring report Q.2



**Appendix A: Performance of Corporate Strategy Key Measures**

★ Performance is better than target

● Worse than target but within threshold

▲ Worse than target, outside threshold

Indicator Name	Polarity	Target	Performance Quarter 2	Symbol	Trend
% increase in the number of volunteering hours earned	Bigger is better	20%	41%	★	Better than Q2 16/17
Overall employment rate	Bigger is better	80%	78.7%	●	Better than Q2 16/17
Number of projected jobs created through targeted interventions	Bigger is better	75	58	▲	Worse than Q2 16/17
Number of projected jobs created through target investment	Bigger is better	20	0	▲	Same as Q2 16/17
The % of 16-17 year olds who are not in education, employment or training (NEET)	Smaller is better	4.6%	Delay in LCC publishing Q2 figures		
The number of visits to Council's leisure centres	Bigger is better	500,000	583,895	★	Better than Q2 16/17
Number of young people taking part in 'Get Up and Go' activities	Bigger is better	10,000	9,408	▲	Worse than Q2 16/17
Number of Homelessness Preventions and Reliefs	Bigger is better	400	295	▲	Worse than Q2 16/17
Number of affordable homes delivered	Bigger is better	50	36	▲	Better than Q2 16/17
Number of long term empty properties in the borough	Smaller is better	180	155	★	Better than Q2 16/17
% service requests received online	Bigger is better	20%	25.46%	★	Better than Q2 16/17
% customers dissatisfied with the service they have received from the council	Smaller is better	20%	19.5%	★	Better than Q2 16/17
Town Centre Visits*	Bigger is better	154,998	397,529	★	No comparable data

Trend shown is for change from Quarter 2 2016/17.

\*Performance is based on Market Walk footfall.

**Appendix B: Performance of key service delivery measures**

★ Performance is better than target

● Worse than target but within threshold

▲ Worse than target, outside threshold

Indicator Name	Polarity	Target	Performance Quarter 2	Symbol	Trend
Time taken to process all new claims and change events for Housing Benefit and Council Tax Benefit	Smaller is better	6.4 days	<b>5.35 days</b>	★	Better than Q2 16/17
Processing of planning applications as measured against targets for 'major' application types	Bigger is better	70%	<b>100%</b>	★	Better than Q2 16/17
Processing of planning applications as measured against targets for 'minor' application types	Bigger is better	65%	<b>94%</b>	★	Better than Q2 16/17
Processing of planning applications as measured against targets for 'other' application types	Bigger is better	80%	<b>100%</b>	★	Better than Q2 16/17
Number of households living in Temporary Accommodation	Smaller is better	15	<b>16</b>	▲	Worse than Q2 16/17
Number of missed collections per 100,000 collections of household waste	Smaller is better	49	<b>95</b>	▲	Worse than Q2 16/17
Supplier Payment within 30 days	Bigger is better	99%	<b>98.54%</b>	●	Better than Q2 16/17
Average working days per employee (FTE) per year lost through sickness absence	Smaller is better	3.75 days	<b>4.16 days</b>	▲	Worse than Q2 16/17
Vacant Town Centre Floor Space	Smaller is better	6%	<b>5.2%</b>	★	Worse than Q2 16/17
% Council Tax collected	Bigger is better	55.92%	<b>55.97%</b>	★	Better than Q2 16/17

Trend shown is for change from Quarter 2 2016/17.



Report of	Meeting	Date
Chief Finance Officer (Introduced by the Executive Member for Resources)	Executive Cabinet	16 November 2017

## **REVENUE AND CAPITAL BUDGET MONITORING 2017/18 REPORT 2 (END OF SEPTEMBER 2017)**

### **PURPOSE OF REPORT**

1. This report sets out the provisional revenue and capital outturn figures for the Council as compared against the budgets and efficiency savings targets set for the financial year 2017/18.

### **RECOMMENDATION(S)**

2. Note the full year forecast position for the 2017/18 revenue budget and capital investment programme.
3. Note the forecast position on the Council's reserves.
4. Request Council approval for the use of £25,000 from in-year revenue underspends to enable the Council to meet the requirements of the General Data Protection Regulation.
5. Request Council approval for the use of £50,000 from in-year revenue underspends to enable the Council to fund the Local Government Boundary Commission for England's electoral review of Chorley Council
6. Request Council approval for the use of £50,000 from in-year revenue underspends to fund the revenue implications of the Council's Worksmart project.
7. Request Council approval for the use of £120,000 from in-year revenue underspends to allow the Council the flexibility to continue funding local bus services in 2017/18.
8. Request Council approval for the use of £30,000 from in-year revenue underspends to fund the revenue implications of recent planning appeals.
9. Request Council approval for the use of £60,000 from in-year revenue underspends to create a project director post with sole responsibility to deliver the Market Walk extension, Primrose Gardens and the Digital Health Park.
10. Request Council note the capital programme to be delivered in 2017/18 to 2019/20.

### **EXECUTIVE SUMMARY OF REPORT**

11. The projected revenue outturn currently shows a forecast underspend of £392,000 against budget. No action is required at this stage in the year.
12. The latest forecast excludes any variation to projected expenditure on investment items added to the budget in 2017/18. These projects are forecast to fully expend in 2017/18 and

should there be any balances remaining at year end they will be transferred into specific reserves and matched to expenditure in future years.

- 13. In the 2017/18 budget the expected net income from Market Walk after deducting financing costs is £0.998m. The latest projection shows a break-even position including £40k of revenue expenditure relating to the Market Walk Extension project.
- 14. The forecast of capital expenditure in 2017/18 is £22.925m.
- 15. The Council's Medium Term Financial Strategy proposed that working balances are to reach £4.0m over the 3 year lifespan of the MTFS to 2018/19 due to the financial risks facing the Council. A budgeted contribution into General Balances of £500k is contained within the budget for 2017/18. The current forecast to the end of September shows that the General Fund balance will be £4.004m by the end of the financial year and be on target to achieve £4m a year early.

<b>Confidential report</b> Please bold as appropriate	Yes	No
--	-----	----

<b>Key Decision?</b> Please bold as appropriate	Yes	No
--	-----	----

<b>Reason</b> Please bold as appropriate	1, a change in service provision that impacts upon the service revenue budget by £100,000 or more	2, a contract worth £100,000 or more
	3, a new or unprogrammed capital scheme of £100,000 or more	4, Significant impact in environmental, social or physical terms in two or more wards

**REASONS FOR RECOMMENDATION(S)**

**(If the recommendations are accepted)**

- 16. To ensure the Council's budgetary targets are achieved. Ensuring cash targets are met maintains the Council's financial standing.

**ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

- 17. None

**CORPORATE PRIORITIES**

- 18. This report relates to the following Strategic Objectives:

Involving residents in improving their local area and equality of access for all	✓	A strong local economy	✓
Clean, safe and healthy communities	✓	An ambitious council that does more to meet the needs of residents and the local area	√✓

**BACKGROUND**

- 19. The latest net revenue budget is £17.476m. This has been amended to include approved slippage from 2016/17 and any transfers to/from reserves.

20. Appendix 3 provides further information about the specific earmarked reserves and provisions available for use throughout 2017/18.
21. A full schedule of the investment budgets carried forward from 2016/17 and the new (non-recurrent) investment budgets introduced in the 2017/18 budget are shown in Appendix 2 together with expenditure to date against these projects (for capital items see Appendix 4).
22. The Council's approved revenue budget for 2017/18 included target savings of £150,000 from management of the staffing establishment. The full savings of £150k have been achieved for the year.
23. Following the recommendation made in the June 2017 budget monitoring report, a contribution of £259,000 from 2017/18 in-year revenue underspends has been made to General Balances. This will replace the budgeted contribution to balances in 2018/19 and will put the Council on target to achieving the goal of increasing general fund balances to £4m, achieving this one year earlier than set out in the Medium Term Financial Strategy.
24. Set out in Appendix 1 is the provisional outturn position for the Council based upon actual spend in the first six months of the financial year and adjusted for future spend based upon assumptions regarding vacancies and service delivery.
25. The latest forecast of capital expenditure in 2017/18 is £22.925m. The latest capital forecast is detailed in Appendix 4 based upon actual and committed expenditure during the first six months of the financial year and adjusted for future spending based upon the latest timescales for project delivery.

#### **SECTION A: CURRENT FORECAST POSITION – REVENUE**

26. The projected outturn shown in Appendix 1 forecasts an underspend compared to budget of around £392k. The quarter 1 monitoring report forecast an underspend, net of a £259k contribution to the general fund, of £62k. The forecast underspend has increased by £330k since the last monitoring report to Executive Cabinet, the reasons for these changes are shown in the table 1 below.

**ANALYSIS OF MOVEMENTS****Table 1 – Forecasted Significant Variations from the Cash Budget**

Note: Overspends/shortfalls in income are shown as ( ).

	£'000	£'000
<b>Expenditure:</b>		
Staffing Costs	87	
Vandalism repairs	11	
Chorley Little Theatre	(22)	
Park and Ride	<u>(12)</u>	
		64
<b>Income:</b>		
DFG Administration	50	
LCC Public Realm Agreement	14	
Hire of Community Centres	14	
New Burdens Grant - Small Business Relief Scheme	<u>10</u>	
		88
<b>Other:</b>		
Housing Benefits	24	
Financing	150	
Other minor variances	<u>4</u>	
		178
<b>Net Movement</b>		<b>330</b>
Quarter 1 Net Forecast Underspend		62
<b>Total Forecast Underspend at Quarter 2</b>		<b>392</b>

*Expenditure*

27. The additional savings on staffing costs of £87,000 shown in table 1 above reflects the changes made from the position reported to the end of June in the last monitoring report. The main changes are predominantly as a result of vacant posts, a number of which have remained vacant pending the introduction of new departmental structures later this year.
28. The Council's budget for 2017/18 included a provision of £17,000 to cover the cost of graffiti removal and other vandalism repairs under a previous contract based on a fixed monthly charge. A new contract has since been adopted based on actual call out and workload requests and this has significantly reduced the costs to the Council. The actual costs for 2017/18 are currently forecast to be around £6,000 giving a potential saving of £11,000 for the year.
29. On 25th July 2017 the Trustee Meeting for Avondale Road Former Free Library Trust Fund agreed that the sum of £17,929 be distributed to Chorley Little Theatre Company Limited to support the provision of new flooring. The total cost of the works to flooring was £18,220 and the contribution of £17,929 was made to Chorley Little Theatre on 9th October 2017.
30. The original specification of the works to the theatre included the replacement of pipes under the flooring. On closer inspection it became apparent that replacing the pipes would be prohibitively expensive and instead the leaking pipes were decommissioned and the heating replaced with an air conditioning unit. The total cost of these works was £42k and Chorley Little Theatre has since requested that the Council contribute an additional £22,071

to bring its total contribution to £40k. This has since been agreed by Delegated Executive Member Decision on 12th October and the additional contribution will be met from in-year revenue underspends.

31. The Council has recently introduced a free park and ride service to help alleviate the pressure on the town centre car parks on peak days. The service will operate between Morrison's car park on Brooke Street and the town centre on Tuesdays and Saturdays and will run for a period of 6 months. The anticipated cost of the scheme is around £12,000 and will be funded by in-year revenue underspends. Revenue income from car parking fees are currently forecast to be broadly in line with budgeted levels but the free park and ride scheme may impact on future income levels. This will be monitored closely over coming months and members updated accordingly.

#### *Income*

32. Earlier this year the Council adopted the revised Private Sector Housing Assistance Policy which included the introduction of a 10% administration fee applicable to each Disabled Facilities Grant and Chorley Adaptation Grant the Council provides. The Council's DFG grant allocation has been set at £665k for 2017/18 and any administration fees are to be included within this allocation. The actual revenue income stream generated by this fee will be dependent on the level of demand and the total grants awarded but is anticipated to be in the region of £50,000 in 2017/18 and this can be utilised to offset the administrative costs of delivering the service.
33. Each year the Council receives an agreed sum from Lancashire County Council under the Public Realm Agreement for grass cutting, verge maintenance, weed control and sign cleaning. The Council has recently been notified of an increased allocation for 2017/18 and for a further 3 years to allow for additional flail and grass cutting works and a further contribution towards the control of weed growth. The Council will receive additional income of £13,620 in 2017/18 and £34,270 for each of the following 3 years.
34. Additional income is forecast for 2017/18 from the hire of rooms at the Council's various community centres. It is estimated that around £63,000 will be received this year compared to the budget of £49,000 giving a surplus of £14,000 with the majority of this coming predominantly from the Lancaster Way Community Centre, the newest of our community centres situated in Buckshaw Village.
35. A further new burdens grant of £12,000 has been awarded by the DCLG in respect of the additional administration and IT related costs of administering the new business rate relief schemes, established following the 2017 business rates revaluation. The external costs of IT software changes and printing and postage are estimated to be around £2,000 with the administrative costs being maintained within existing staffing resources.

#### *Other Items*

36. The housing benefits payments budget is one area that historically has a significant impact on the Council's year-end financial position due to the nature of the costs being demand driven and the uncertainty over the level of overpayments recovered and their associated bad debts. The demand for housing benefits has fallen by around 4% over the course of 2016/17 and that trend has continued in the first six months of the current year. The forecast net effect of the latest figures is a further reduction in costs of around £24,000 for 2017/18.
37. The Council's budget for 2017/18 was prepared on the assumption that additional PWLB borrowing would be taken to replace the use of internal cash balances used to finance previous capital investment, and to finance major capital projects in the year. The reason

being to secure cash at a lower interest rate than might be available in the future. The extra borrowing is likely to be not taken until later in 2017/18 than estimated originally, and so a one-off saving of £150k has been included in the forecast. The saving would increase if borrowing was less than now assumed, or was taken at shorter maturities with lower average interest rates. However due to the possibility of an increase in interest rates, additional borrowing could be taken before year-end and therefore additional borrowing has been included in the forecast. Additional borrowing would be taken only when longer term budget savings could be achieved by avoiding interest rate increases.

#### *Requests from Underspends*

38. The General Data Protection Regulation (GDPR) was adopted by the European Parliament in April 2016 and becomes enforceable from 25 May 2018. Under GDPR, companies that collect data on citizens in European Union (EU) countries will need to comply with strict new rules around protecting customer data. The first major change under GDPR is the recognition that the data held by the council belongs to the data subject not the Council. The data subject is therefore entitled to control how that data is processed subject to legal requirements. There are significant penalties which can now be imposed should data be processed without consent (consent either by legal right or specific permission). These penalties can be as high as 20 million euros or 4% of the organisation's annual worldwide turnover (whichever is greater) for each offence.
39. Whilst the Council has established policies in place for maintaining data and information security and clear processes for processing that data, there will need to be a complete reconsideration of these policies to ensure their compliance with the GDPR. There will also need to be a programme of training for staff for some as data processors and others as data controllers to ensure a full understanding of the roles and obligations. The works will also include a data deletion exercise to ensure that current data retention policies are complied with before as subsequent consideration of the data held to ensure compliance with the new GDPR policies.
40. To enable the Council to fully comply with the new regulations it is proposed to establish the new temporary post of GDPR Compliance Officer to cover the implementation period. The cost of this post will be around £25,000. As a result, it is requested that the sum of £25,000 is set aside from in-year revenue underspends to enable the Council to meet the requirements of GDPR.

As per the report to Executive Cabinet on 5<sup>th</sup> October 2017 the Local Government Boundary Commission for England's (LGBCE) will hold an electoral review of Chorley Council. The review is due to commence in June 2018 and expected to be completed by March 2019. It is proposed that £50k is set aside from 2017/18 underspends to fund the staffing costs relating to this review in 2018/19.

41. As a council we want our staff to deliver high quality services, using the latest technology, working in modern and well-designed offices and with flexible working practices. Work smart is a key element of the Council's Digital Strategy which aims to further develop the Council's internal approach to improving the environment, tools and skills which staff have to enable them to work smarter. Very simply working smarter is about, creating the right working environment; making sure staff have the right tools and technology; and are encouraged and enabled to working in smarter and more efficient ways.



42. The term work smart has been used since the development of the Council's first digital strategy in 2014 in relation to actions within the strategy which impacted on the way staff work, access information and deliver services. Similar approaches to work smart are being widely implemented in other public and private sector organisations.
43. Over the years numerous work smart improvements have already been delivered, many services now have dual screen, iPads have been rolled out and continue to be to those staff who need it, printing has been reduced, meetings are conducted electronically using iPads and large screens in meeting rooms and a programme of office upgrades has started. However there is still more to do. New technology will ensure staff have the right tools to do the job and provide staff with the freedom and flexibility to work in an agile way, for example the implementation of VOIP will support staff to be agile, not restricted to a particular desk or building, but able to log to IT and phone systems to work in any Council office.
44. The 2017/18 budget report set aside £100k revenue reserves towards the maintenance of its assets. It is forecast that up to £70k of the reserve will be spent commissioning a review of the Council's reservoirs in line with changes to the UK reservoir safety legislation. It is proposed that £50k is requested from underspends to continue funding the Worksmart programme to improve the working environment for staff, ensuring staff have the correct tools and technology and to encourage working in smarter and more efficient ways.
45. The remaining LCC Transition Fund in 2017/18 was £272k to fund bus services and contributions to library services as well as a contribution to Coppull Children's Centre. In July of this year, approval was granted by Executive Member Decision for the Council to extend the arrangements for the subsidy of the 109A/24A and 6/6A bus services until October 2017. Discussions with Lancashire County Council over future funding of the services are still ongoing and it is proposed at this stage that an additional £120k is set aside from in-year underspends to allow the Council the flexibility to continue funding the bus services until March 2018 if required.
46. The Council has created a specific earmarked reserve set up to cover the revenue cost implications of local planning appeals. The balance held in this reserve is currently £31,000 but it is anticipated that this will not be sufficient to cover the costs relating to the recent Pear Tree Lane appeal. It is proposed therefore that an additional £30k is set aside from this year's revenue underspends to contribute to these costs.
47. We are now reaching a critical stage in delivering of a number of asset development activities which will require a significant amount of senior management overview. This has proven to be the case during the development of these projects to date and has resulted in progress being delayed on a number of other important activities including the development of our employment land and the refreshing of the Council's local plan amongst others. In order to expedite these important pieces of work it is proposed to set aside £60k from in year underspends to create a project director post with sole responsibility to deliver the Market Walk extension, Primrose Gardens and the Digital Health Park.

**MARKET WALK**

48. The budgeted net rental income from Market Walk after taking account of financing costs in 2017/18 is £0.998m. The latest forecast indicates a break-even position. The budget in 2017/18 includes an increase in the income budget of £50k due to the full occupancy of the shopping centre.

**Table 2: Market Walk Income Forecast (Sep 2017)**

	<b>2017/18 Budget £</b>	<b>2017/18 Forecast £</b>	<b>2017/18 Variance £</b>
Rental & Insurance Income	1,774,100	1,774,100	0
Operational Costs (excluding financing)	147,200	117,200	40,000
Market Walk Extension Revenue Expenditure	0	40,000	(40,000)
<b>Net Income (excluding financing)</b>	<b>1,626,900</b>	<b>1,626,900</b>	<b>0</b>
Financing Costs	628,830	628,830	0
<b>Net Income (including financing)</b>	<b>998,070</b>	<b>998,070</b>	<b>0</b>
Income Equalisation Reserve (Annual Contribution)	50,000	50,000	0
Asset Management Reserve (Market Walk)	50,000	50,000	0
<b>Net Income</b>	<b>898,070</b>	<b>898,070</b>	<b>0</b>

49. The operational expenditure is forecast to underspend by at least £40k in 2017/18. The underspend comes from a number of budgets including general maintenance and professional fees. The Council is chasing its letting agents to ensure the billing is up to date, however it is still assumed that the professional fees budget will underspend.
50. It is forecast that there will be £40k of revenue expenditure relating to the Market Walk Extension project. This relates to a town centre car park feasibility study, a demographic data report and town centre improvement project support. This will be funded through underspends from market walk operating expenditure budgets described in the previous paragraph.
51. The approved budget makes a provision for a £50,000 transfer to reserve to fund asset maintenance costs outside of the service charge agreement and a £50,000 transfer to an equalisation account to build up a reserve to fund any future reduction to income levels. The forecast balances at the end of 2017/18 are as follows:

	<b>Income Equalisation £</b>	<b>Asset Maintenance Market Walk £</b>
<b>Opening Balance 2017/18</b>	<b>250,366</b>	<b>135,860</b>
In year budgeted contributions	50,000	50,000
Renewal of the walkway at the covered market	0	(50,000)
Upgrading of covered market lighting	0	(24,000)
<b>Forecast Closing Balance 2017/18</b>	<b>300,366</b>	<b>111,860</b>

52. The flooring at the covered market was looking tired and was becoming a health and safety issue evidenced by an increase in slips, trips and falls. The walkway has been replaced at a cost of £40k. In combination with the walkway, works to the drains in the covered market totalling £10k were also required to be completed. These costs can be met from the asset maintenance reserve for market walk as this reserve is separate to the sinking fund that is for works specifically related to the market walk units.
53. Additional lighting is required to be installed in the covered markets to illuminate areas that are not sufficiently lit. Whilst this work is being completed existing lighting will be replaced with LEDs to enable a better lit and more environmentally friendly covered market. The current estimated cost is £24k however quotes are being sought in line with the Council's procurement regulations.

### GENERAL FUND RESOURCES AND BALANCES

54. With regard to working balances, and as per Appendix 1, the Council started the year with a balance of £3.188m. The approved MTFS proposes that working balances are to reach £4.0m over the 3 year lifespan of the MTFS to 2018/19 given the budgetary challenges facing the Council. The current forecast to the end of September shows that the initial General Fund closing balance could be around £4.339m. Should the recommendations in this report be approved, the forecast balance would reduce to £4.004m as detailed in table 3 below and would be in line to achieve £4.0m by 2018/19.

**Table 3 – Movement in General Fund Balance**

<b>General Balances</b>	<b>£m</b>
Opening Balance 2017/18	3.188
Budgeted contribution to General Balances	0.500
Additional in-year contribution to General Balances	0.259
Forecast revenue budget underspend	0.392
<b>Initial General Fund Closing Balance 2017/18</b>	<b>4.339</b>
Use of in-year underspends for GDPR	(0.025)
Use of in-year underspends for Boundary Review	(0.050)
Use of in-year underspends for Worksmart	(0.050)
Use of in-year underspends for LCC Transition	(0.120)
Use of in-year underspends for Planning Appeals	(0.030)
Use of in-year underspends for Major Projects	(0.060)
<b>Forecast General Fund Closing Balance 2017/18</b>	<b>4.004</b>
Budgeted contribution to General Fund 18/19	0.000
<b>Forecast General Fund Closing Balance 2018/19</b>	<b>4.004</b>

55. Appendix 3 provides further information about the specific earmarked reserves and provisions available for use throughout 2017/18.

**SECTION B: CURRENT FORECAST POSITION – CAPITAL**

56. Table 4 below summarises:

- Capital budget (1) – the capital budget agreed by Special Council in February 2017 including amendments as per the 2016/17 outturn report agreed by Council in June 2017 and amendments as per the quarter 1 monitoring report to Executive Cabinet on 3<sup>rd</sup> Aug 2017.
- Capital budget (2) - the 3 year capital budget following adjustments and re-profiling as described below

**Table 4: Profiling of the Capital Budget 2017/18 to 2019/20**

Year	Capital Budget (1) £'000	Capital Budget (2) £'000	Changes £'000
2017/18	31,605	22,925	(8,680)
2018/19	10,106	22,406	12,301
2019/20	1,096	1,096	0
<b>Total</b>	<b>42,808</b>	<b>46,428</b>	<b>3,621</b>

57. An update on the Directorate's major capital projects are outlined below:

*Customer & Digital*

58. Included in the capital programme are £140k (17/18) and £77k (18/19) budgets for the renovation of paths at the Council's cemeteries. Work has begun at Chorley cemetery and all work is forecast to be complete in 2018/19.

*Policy & Governance*

59. The Council's capital contribution to **Chorley Youth Zone**, part-funded through a £1.1m contribution from LCC, is £2.155m and profiled as follows. The Youth Zone is forecast to open in February 2018.

Expenditure	2015/16 £000s	2016/17 £000s	2017/18 £000s	Total £000s
Demolition (CBC Contribution)	0	55	0	<b>55</b>
Chorley Contribution	150	450	400	<b>1,000</b>
LCC Contribution via CBC	0	0	1,100	<b>1,100</b>
<b>Total Contributions from CBC</b>	<b>150</b>	<b>505</b>	<b>1,500</b>	<b>2,155</b>

60. The carried forward **Astley 2020** budget is £474k. The programme for this budget is under review and is expected to be allocated across investments in events infrastructure, footpath lighting, parking and £200k match funding for a £1.8m HLF grant bid. The £20k expenditure to date relates to works to the morning room that began last year and are now complete. The outcome of the HLF bid is expected in December 2017.

*Early Intervention*

61. The extension and final refurbishment of **Cotswold House** was completed in June 2017. The total budget was £858,000 funded by a £658k HCA grant and £200k contribution from CBC. The final refurbishment was split into two phases, the first being the original grant funded

specification to upgrade 15 rooms and the common areas. These works were completed in March 2017. However as the tender for these works came in £200k under budget the council proceeded with a second phase for additional works including further upgrades to bathrooms, toilets and insulation as well as further landscaping works. The total project budget is expected to be £30k underspent and the HCA have been contacted to discuss how this underspend is to be dealt with.

62. The budget for **leisure centre improvements** is £90k in 2017/18. Expenditure to date relates to pool controls kit and further works have been identified for internal and external lighting. In addition, £47k has been committed for the renovation and replacement of playing pitches at Clayton Green, work is scheduled to begin in mid-November.
63. The remaining **CCTV** budget of £26k will be utilised on further works including additional cameras at Tatton Recreation Ground and Steeley Lane. In addition, new CCTV equipment is proposed at Coronation and Harpers recreation grounds. An assessment of the costs of these works is being carried out. Where possible the works will be contained within the remaining budget however additional budget may be required and requested accordingly.

#### *Business Development and Growth*

64. The **Asset Improvement** budget for 2017/18 is £355k and includes an additional £100k agreed as part of the 2017/18 budget setting process. Expenditure to date is £125k with approximately £90k of works to Union St offices. Further works to Council assets are expected in 2017/18 including the renewal of the walkways and lighting in the covered market at an estimated cost of £75k to be funded through the Market Walk asset maintenance reserve.
65. The total approved budget for **Market Walk Extension**, as agreed at Full Council on 25 July 2017, is £16.353m. The capital programme has been revised and re-profiled across 2017/18 and 2018/19 based upon cash flow estimates provided by the main build contractor. The budget for public realm works has also been brought into the extension project budget as per the Council report.
66. In 2016/17 £700k was spent on preliminary costs relating to the build of the **Digital Office Park**. This included £615k on the purchase of the site and £70k on design, engineering and consultancy fees. The design and build contract is currently out to tender and work is forecast to begin in December 2017. The budget has been re-profiled based on this new estimated start on site.
67. The report to Full Council on 19th Sep 2017 approved a £910k capital budget for enabling works at the Digital Office Park site. The works will include expenditure on highways and infrastructure including the provision of access and services to and within the site to support the delivery of the employment allocation at the Digital Health Village. The works are forecast to be funded through a request from CIL and the use of s106 contributions from the Group 1 development. Following further scrutiny of the proposed works it has become clear that works totalling £260k for water drainage and substation power connection are ineligible for CIL funding and as such only £365k will be requested from CIL.
68. Since this approval, the owner of the land surrounding the Digital Office Park site has agreed to sell to a new developer. The new party has indicated that they would be willing to deliver the enabling works, including the water drainage and substation power connections, within

the required timescale. It is recommended, however, that the current allocation is left within the capital programme until a formal agreement has been reached with the new developer.

*Capital Financing*

69. The capital programme is financed using different sources of funding. The table below shows the latest proposed financing based on the forecast of expenditure in 2017/18. This is in line with budget and will be reviewed at year-end to best manage the Council’s own resources.

**Table 5: Forecast Capital Financing 2017/18**

Fund	Original Budget 2017/18 £'000	Quarter 1 2017/18 £'000	Quarter 2017/18 £'000	Variance
External Contributions	7,217	7,259	6,695	(564)
Grants	7,794	8,046	6,823	(1,224)
New Homes Bonus	326	326	326	0
Earmarked Reserves	2,247	2,250	1,318	(932)
Revenue	20	20	20	0
Capital Receipts	1,226	1,226	1,231	5
Borrowing	12,730	12,478	6,513	(5,965)
<b>Capital Financing 2017/18</b>	<b>31,560</b>	<b>31,605</b>	<b>22,925</b>	<b>(8,680)</b>

70. The majority of the changes in the funding levels are the result of the re-profiling of the Council’s major capital projects from 2017/18 to 2018/19.

**IMPLICATIONS OF REPORT**

71. This report has implications in the following areas and the relevant Directors’ comments are included:

**IMPLICATIONS OF REPORT**

72. This report has implications in the following areas and the relevant Directors’ comments are included:

Finance	✓	Customer Services	
Human Resources		Equality and Diversity	
Legal	✓	Integrated Impact Assessment required?	
No significant implications in this area		Policy and Communications	

**COMMENTS OF THE STATUTORY FINANCE OFFICER**

73. The financial implications are detailed in the body of the report.

**COMMENTS OF THE MONITORING OFFICER**

74. Much of the spending proposed is discretionary. However the expenditure on ensuring compliance with the General Data Protection Regulation will reduce the risk of reputational damage from any action against the Council for non-compliance and associated fines. Expenditure on planning appeals is an inevitable consequence of making planning decisions which are adverse to applicants or objectors.

GARY HALL  
CHIEF EXECUTIVE

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Dave Bond/James Thomson	5488/5025	02/11/17	Revenue and Capital Budget Monitoring 2016-17 Report 2

This page is intentionally left blank



	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
<b>General Fund Revenue Budget Monitoring 2017/18 Forecast to end of September 2017</b>	<b>Original Cash Budget</b>	<b>Impact of Council Restructure</b>	<b>Agreed Changes (Directorates)</b>	<b>Agreed Changes (Other)</b>	<b>Amended Cash Budget</b>	<b>Contribution to Corp. Savings (Staffing)</b>	<b>Contribution to Corp. Savings (Other)</b>	<b>Current Cash Budget</b>	<b>Forecast Outturn</b>	<b>Variance</b>	<b>Variance</b>
	£	£	£	£	£	£	£	£	£	£	%
Customer & Digital	5,981,210	-	122,070	(265,280)	5,838,000	(70,000)		5,768,000	5,629,630	138,370	2.4%
Policy & Governance	3,985,140	-	44,450	597,390	4,626,980	(10,000)		4,616,980	4,613,135	3,845	0.1%
Early Intervention	2,450,660	-	(129,240)	219,610	2,541,030	(10,000)		2,531,030	2,396,120	134,910	5.3%
Business Development & Growth	1,291,130	-	(37,280)	432,510	1,686,360	(56,010)		1,630,350	1,740,760	(110,410)	-6.8%
<b>Directorate Total</b>	<b>13,708,140</b>	<b>-</b>	<b>-</b>	<b>984,230</b>	<b>14,692,370</b>	<b>(146,010)</b>	<b>-</b>	<b>14,546,360</b>	<b>14,379,645</b>	<b>166,715</b>	<b>1.1%</b>
Budgets Excluded from Directorate Monitoring:											
Pensions Account	230,300	-	-	-	230,300	-		230,300	220,000	10,300	4.5%
Pensions Deficit Recovery (Fixed Rate)	790,500	-	-	-	790,500	-		790,500	790,500	-	-
Benefit Payments	28,550	-	-	(67,570)	(39,020)	-		(39,020)	(64,520)	25,500	-65.4%
Market Walk	(1,752,200)	-	-	-	(1,752,200)	-		(1,752,200)	(1,752,200)	-	-
Transition Fund	100,000	-	-	172,680	272,680	-		272,680	272,680	-	-
Primrose Gardens Retirement Living	30,300	-	-	-	30,300	-		30,300	30,300	-	-
<b>Corporate Savings Targets</b>											
Management of Establishment	-	-	-	(146,010)	(146,010)	146,010		-	-	-	-
<b>Total Service Expenditure</b>	<b>13,135,590</b>	<b>-</b>	<b>-</b>	<b>943,330</b>	<b>14,078,920</b>	<b>-</b>	<b>-</b>	<b>14,078,920</b>	<b>13,876,405</b>	<b>202,515</b>	<b>1.4%</b>
<b>Non Service Expenditure</b>											
Contingency - Management of Establishment	(150,000)	-	-	150,000	-	-		-	-	-	-
Investment Properties	(67,490)	-	-	-	(67,490)	-		(67,490)	(67,493)	3	-
Revenue Contribution to Capital	400,000	-	-	1,159,455	1,559,455	-		1,559,455	1,559,455	-	-
Net Financing Transactions (general capital expenditure)	392,100	-	-	-	392,100	-		392,100	392,100	-	-
Net Financing Transactions (Market Walk)	870,480	-	-	-	870,480	-		870,480	720,480	150,000	-
Parish Precepts	642,990	-	-	-	642,990	-		642,990	642,990	-	-
<b>Total Non Service Expenditure/Income</b>	<b>2,088,080</b>	<b>-</b>	<b>-</b>	<b>1,309,455</b>	<b>3,397,535</b>	<b>-</b>	<b>-</b>	<b>3,397,535</b>	<b>3,247,532</b>	<b>150,003</b>	<b>-</b>
<b>Total Expenditure</b>	<b>15,223,670</b>	<b>-</b>	<b>-</b>	<b>2,252,785</b>	<b>17,476,455</b>	<b>-</b>	<b>-</b>	<b>17,476,455</b>	<b>17,123,937</b>	<b>352,518</b>	<b>2.2%</b>
<b>Financed By</b>											
Council Tax	(7,145,540)	-	-	-	(7,145,540)	-		(7,145,540)	(7,145,540)	-	-
Revenue Support Grant	(734,340)	-	-	-	(734,340)	-		(734,340)	(734,340)	-	-
Retained Business Rates	(2,929,530)	-	-	-	(2,929,530)	-		(2,929,530)	(2,929,530)	-	-
Business Rates Pooling	(716,610)	-	-	-	(716,610)	-		(716,610)	(716,610)	-	-
Government S31 Grants (Small Business Rate Relief)	(676,140)	-	-	-	(676,140)	-		(676,140)	(676,140)	-	-
Government S31 Grants (Other Grants)	(7,700)	-	-	-	(7,700)	-		(7,700)	(7,700)	-	-
Business Rates Retention Reserve	(538,510)	-	-	-	(538,510)	-		(538,510)	(538,510)	-	-
New Homes Bonus	(4,006,650)	-	-	-	(4,006,650)	-		(4,006,650)	(4,006,650)	-	-
New Burdens Grant	-	-	-	(2,000)	(2,000)	-		(2,000)	(12,000)	10,000	-
Collection Fund (Surplus)/Deficit	405,740	-	-	-	405,740	-		405,740	405,740	-	-
Use of Earmarked Reserves - capital financing	-	-	-	(1,109,455)	(1,109,455)	-		(1,109,455)	(1,109,455)	-	-
Use of Earmarked Reserves - revenue expenditure	625,610	-	-	(1,400,330)	(774,720)	-		(774,720)	(804,365)	29,645	-
Conts in CGUA Reclassified as Revenue	-	-	-	-	-	-		-	-	-	-
Budgeted Contribution to General Balances	500,000	-	-	-	500,000	-		500,000	500,000	-	-
In-Year Contribution to General Balances	-	-	-	259,000	259,000	-		259,000	259,000	-	-
<b>Total Financing</b>	<b>(15,223,670)</b>	<b>-</b>	<b>-</b>	<b>(2,252,785)</b>	<b>(17,476,455)</b>	<b>-</b>	<b>-</b>	<b>(17,476,455)</b>	<b>(17,516,100)</b>	<b>39,645</b>	<b>-0.2%</b>
<b>Net Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(392,163)</b>	<b>392,163</b>	<b>-</b>
<b>General Balances Summary Position</b>				<b>Target</b>	<b>Forecast</b>				<b>Budget request for GDPR</b>	25,000	
				<b>£</b>	<b>£</b>				<b>Budget request for Boundary Review</b>	50,000	
<b>General Fund Balance at 1 April 2017</b>				3,740,000	3,187,536				<b>Worksmart</b>	50,000	
Budgeted contribution to General Balances					500,000				<b>LCC Transition Reserve</b>	120,000	
In-year contribution to General Balances					259,000				<b>Planning Appeals</b>	30,000	
<b>Provisional (Over)/Under Spend</b>					<b>57,163</b>				<b>Major Projects</b>	60,000	
<b>Forecast General Fund Balance at 31 March 2018</b>				<b>3,740,000</b>	<b>4,003,699</b>				<b>Forecast Underspend</b>	<b>57,163</b>	

This page is intentionally left blank

## Investment Projects 2017/18

Investment Area (Revenue)	Investment Budgets c/fwd to 2017/18	Investment Agreed 2016/17	Investment Agreed 2017/18	In-Year Changes 2017/18	Total Budget 2017/18	2017/18 Spend to Date	Committed to Date	2017/18 Balance	Forecast Outturn 2017/18	Forecast Balance Remaining
North West in Bloom	-		20,000		20,000	11,347	1,160	7,493	16,267	3,733
<b>Customer &amp; Digital</b>	-	-	20,000	-	20,000	11,347	1,160	7,493	16,267	3,733
Support to the VCFS Network	-		15,000		15,000	-	-	15,000	15,000	-
Support the food bank	-		15,000		15,000	7,500	-	7,500	15,000	-
Supporting communities to access grant funding	5,300				5,300	5,300	-	-	5,300	-
Chorley Public Service Reform Board work plan	21,900		15,000		36,900	5,644	-	31,256	36,900	-
Disabled and dementia online venue access guides	9,700				9,700	5,077	-	4,623	9,700	-
Develop Chorley's town and rural tourism economy	22,310				22,310	5,656	4,060	12,594	22,310	-
<b>Policy &amp; Governance</b>	59,210	-	45,000	-	104,210	29,177	4,060	70,973	104,210	-
Empty Homes Officer	9,540				9,540	-	-	9,540	-	9,540
Mediation service for Anti-Social Behaviour disputes	16,750				16,750	1,717	-	15,033	16,750	-
Development and delivery of community action plans	190,580			(5,720)	184,860	3,717	1,950	179,193	184,860	-
Replacement of CBC's Control Orders with Public Space Protection Orders	20,000				20,000	-	-	20,000	20,000	-
Connecting Communities through food	6,340				6,340	-	-	6,340	6,340	-
Community development and volunteering (Spice)	-	40,000			40,000	-	40,000	-	40,000	-
Free Swimming	-		7,000		7,000	-	-	7,000	-	7,000
16/17 year old drop in scheme	-		15,000		15,000	11,250	-	3,750	15,000	-
<b>Early Intervention</b>	243,210	40,000	22,000	(5,720)	299,490	16,684	41,950	240,856	282,950	16,540
Investigate opportunities to expand Chorley Markets	3,620				3,620	-	-	3,620	3,620	-
Town Centre & Steeley Lane Pilot Action Plans	126,210				126,210	-	126,210	-	126,210	-
Support the expansion of local businesses (BIG grant)	96,420		30,000		126,420	15,949	44,949	65,522	126,420	-
Business Start-up (Grant and Loan)	15,880		15,000		30,880	12,087	7,361	11,432	30,880	-
Choose Chorley Grants	179,400		37,000		216,400	25,250	61,645	129,505	216,400	-
Joint employment initiative with Runshaw College	15,000				15,000	(4,578)	-	19,578	15,000	-
Inward Investment delivery (Euxton Lane - Digital Health)	24,000				24,000	-	2,000	22,000	24,000	-
Deliver the Skills Framework	30,000		15,000		45,000	-	-	45,000	45,000	-
Vulnerable families employment project	3,250				3,250	-		3,250	3,250	-
Furthering Key Employment Sites	57,940				57,940	13,434	14,250	30,256	57,940	-
Choose Chorley Campaign	34,680				34,680	1,216	184	33,280	34,680	-
<b>Business Development &amp; Growth</b>	586,400	-	97,000	-	683,400	63,358	256,599	363,443	683,400	-
<b>TOTALS</b>	<b>888,820</b>	<b>40,000</b>	<b>184,000</b>	<b>(5,720)</b>	<b>1,107,100</b>	<b>120,566</b>	<b>303,769</b>	<b>682,765</b>	<b>1,086,827</b>	<b>20,273</b>

This page is intentionally left blank

**Analysis of Reserves and Provisions 2017/18**

<b>Reserves</b>	<b>Opening Balance 01/04/17 £</b>	<b>Other Transfers 2017/18 £</b>	<b>Forecast Use in 2017/18 £</b>	<b>Forecast Balance 31/03/18 £</b>	<b>Notes</b>
<b>General Fund Balance</b>	<b>3,187,536</b>	816,163		<b>4,003,699</b>	(1)
Change Management Reserve	53,512	200,000	(70,410)	183,102	
VAT Shelter Income - Capital/revenue financing	9,281		0	9,281	
Non-Recurring Expenditure - Revenue resources for capital financing	1,904,842		(928,961)	975,881	(2)
Market Walk - Income Equalisation Reserve	250,366	50,000		300,366	
Market Walk - Asset Management	135,860	50,000	(74,000)	111,860	(8)
Market Walk - Project Work funded through Service Charge	154,430	38,600	(74,000)	119,030	(8)
Section 31 Grant - Empty property/small business rate relief	32,495		(32,495)	(0)	
Business Rates Retention - Surplus on levy payment	627,138		(538,510)	88,628	(3)
Investment Fund - Invest-to-earn Projects	401,990	300,000		701,990	
LCC Transition Fund	358,590	100,000	(458,590)	0	
Chorley Employment Inclusion Programme	0	295,390		295,390	
<b>Non-Directorate Reserves</b>	<b>3,928,503</b>	<b>1,033,990</b>	<b>(2,176,966)</b>	<b>2,785,527</b>	
<b>Policy &amp; Governance</b>					
Investment Projects	56,810		(56,810)	0	(4)
British Army Civil Engagement Grant	16,902		(16,902)	0	
<b>Communications &amp; Events</b>	<b>73,712</b>	<b>0</b>	<b>(73,712)</b>	<b>0</b>	
Slippage from 2016/17	5,880		(5,880)	0	(5)
Transformation Challenge funding	135,000		(135,000)	0	
Public Service Reform funding	21,900		(21,900)	0	(4)
Funding for Graduate Policy Officer post 2017/18	32,220		(32,220)	0	
<b>Performance &amp; Partnerships</b>	<b>195,000</b>	<b>0</b>	<b>(195,000)</b>	<b>0</b>	
Slippage from 2016/17	80,730		(54,410)	26,320	(5)
Elections	0	90,000		90,000	
Corporate/Professional Training	26,300	9,000	(3,000)	32,300	
Apprenticeship Levy	0	27,000	(27,000)	0	
Legal Case Mgt System	1,522		(1,522)	0	
<b>Legal, Democratic &amp; H.R.</b>	<b>108,552</b>	<b>126,000</b>	<b>(85,932)</b>	<b>148,620</b>	
Slippage from 2016/17	69,030		(53,030)	16,000	(5)
<b>Shared Financial Services</b>	<b>69,030</b>	<b>0</b>	<b>(53,030)</b>	<b>16,000</b>	
<b>Policy &amp; Governance</b>	<b>446,294</b>	<b>126,000</b>	<b>(407,674)</b>	<b>164,620</b>	
<b>Business Development &amp; Growth</b>					
Community Infrastructure Levy (CIL Admin)	22,898		(22,898)	0	(6)
Government Grants - Single Homeless Initiative	20,250		(18,000)	2,250	
Local Development Framework	50,000		(50,000)	0	
Slippage from 2016/17	26,000		(26,000)	0	(5)
<b>Development &amp; Regeneration</b>	<b>119,148</b>	<b>0</b>	<b>(116,898)</b>	<b>2,250</b>	
Retail Grants Programme	111,498		(111,498)	0	(4)
Investment Projects	456,570		(456,570)	0	(4)
<b>Employment Skills &amp; Business Support</b>	<b>568,068</b>	<b>0</b>	<b>(568,068)</b>	<b>0</b>	
Investment Projects	129,830		(129,830)	0	(4)
<b>Markets &amp; Town Centre</b>	<b>129,830</b>	<b>0</b>	<b>(129,830)</b>	<b>0</b>	
Buildings Maintenance Fund	72,352	100,000	(172,352)	0	
Redevelopment Fund - Oak House Site	615,850		(30,000)	585,850	(7)
Slippage from 2016/17	4,000		(4,000)	0	(5)
<b>Property Services</b>	<b>692,202</b>	<b>100,000</b>	<b>(206,352)</b>	<b>585,850</b>	
<b>Business Development &amp; Growth</b>	<b>1,509,248</b>	<b>100,000</b>	<b>(1,021,148)</b>	<b>588,100</b>	
<b>Customer &amp; Digital Services</b>					
New Investment Projects 2016/17	17,440		(17,440)	0	(4)
Single Front Office Apprentices 2016/17 to 2017/18	64,450		(12,050)	52,400	
Council Tax Summons/Liability Order Bad Debts	89,020			89,020	
Land Charges litigation - legal costs	15,820			15,820	
Funding for Debt Recovery Officer post (April to Oct 2017)	13,460		(13,460)	0	
Slippage from 2016/17	1,400		(1,400)	0	(5)
<b>Customer Transformation</b>	<b>201,590</b>	<b>0</b>	<b>(44,350)</b>	<b>157,240</b>	
Slippage from earlier years	46,860		(46,860)	0	

**Analysis of Reserves and Provisions 2017/18**

	Opening Balance 01/04/17 £	Other Transfers 2017/18 £	Forecast Use in 2017/18 £	Forecast Balance 31/03/18 £	Notes
<b>Reserves</b>					
Slippage from 2016/17	30,000		(30,000)	0	(5)
ICT Projects	108,190		(108,190)	0	
ICT Infrastructure Reserve	300,170		(300,170)	0	
Capital financing	8,450		(8,450)	0	
<b>ICT Services</b>	<b>493,670</b>	<b>0</b>	<b>(493,670)</b>	<b>0</b>	
Maintenance of Grounds	29,017	10,000	(20,000)	19,017	
Yarrow Meadows Project, Environment Agency grant	10,000		(10,000)	0	
<b>Waste &amp; Streetscene Services</b>	<b>39,017</b>	<b>10,000</b>	<b>(30,000)</b>	<b>19,017</b>	
Planning Appeal Costs	31,089		(31,089)	0	
New Burdens Grants - S31 Government Grants	29,645		(29,645)	0	
<b>Planning Services</b>	<b>60,734</b>	<b>0</b>	<b>(60,734)</b>	<b>0</b>	
<b>Customer &amp; Digital Services</b>	<b>795,011</b>	<b>10,000</b>	<b>(628,754)</b>	<b>176,257</b>	
<b>Early Intervention</b>					
Investment Budgets	86,340		(46,340)	40,000	(4)
External Funding	23,530		(23,530)	0	
Home Improvements - Housing Affordable Warmth Grant	41,176			41,176	
Home Improvements - Handyperson Scheme	41,390			41,390	
Home Improvements - Disabled Facility Contribution	24,660			24,660	
Buckshaw Youth Development Grants	1,367			1,367	
Slippage from 2016/17	5,000		(5,000)	0	(5)
<b>Health and Wellbeing</b>	<b>223,463</b>	<b>0</b>	<b>(74,870)</b>	<b>148,593</b>	
Investment Budgets - Empty Homes Officer	81,540		(45,540)	36,000	(4)
<b>Regulatory Services</b>	<b>81,540</b>	<b>0</b>	<b>(45,540)</b>	<b>36,000</b>	
Neighbourhood Working (pump priming)	63,090		(63,090)	0	
Investment Budgets	227,330		(227,330)	0	(4)
Dog Fouling Campaign	5,300		(5,300)	0	
Chorley Youth Zone	0		0	0	
<b>Neighbourhoods</b>	<b>295,720</b>	<b>0</b>	<b>(295,720)</b>	<b>0</b>	
Investment Budgets	0			0	
New Burdens Grant - Right to Move	0			0	
<b>Housing Options and Support</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Early Intervention</b>	<b>600,723</b>	<b>0</b>	<b>(416,130)</b>	<b>184,593</b>	
<b>Directorate Reserves</b>	<b>3,351,275</b>	<b>236,000</b>	<b>(2,473,705)</b>	<b>1,113,570</b>	
<b>Earmarked Reserves</b>	<b>7,279,778</b>	<b>1,269,990</b>	<b>(4,650,671)</b>	<b>3,899,097</b>	
<b>Total Reserves - General and Earmarked</b>	<b>10,467,314</b>	<b>2,086,153</b>	<b>(4,650,671)</b>	<b>7,902,796</b>	
<b>Provisions</b>					
Insurance Provision - Potential MMI clawback	13,116		(13,116)	0	
Other Provisions - Asda re: land at Bolton Street	0			0	
<b>Total Provisions</b>	<b>13,116</b>	<b>0</b>	<b>(13,116)</b>	<b>0</b>	

**Notes**

- (1) Provisional Outturn as at 31 March 2018.
- (2) Capital Financing - £200k to part-fund the ICT Refresh, £160k Astley and £290k towards play and open space, £200k asset improvements
- (3) Equalisation reserve is used to smooth the impact of fluctuations in the level of business rates retained year-on-year
- (4) Investment projects are often budgeted over a number of years and therefore carried forward in reserves. Full details are given in appendix 3
- (5) Slippage from 2016/17 total £222,040.
- (6) The Council is permitted to set aside 5% of the CIL income charged to developers. This income covers expenditure the Council incurs in administering the CIL charges.
- (7) Premium received relating to Royal Oak Public House from the former tenant, reserve to be utilised to fund Market Walk Extension Public Realm
- (8) £74k of costs have been identified for the renewal of the path ways and lighting at the covered market  
Another £74k is committed against the Market Walk service charge for painting of the Market Walk Shopping Centre

**Appendix 4 - Capital Monitoring 2017/18**

	Actual	Commitment	Total	17/18 Budget	Qtr 2 Adjustments	Current 17/18 Budget	2017/18 Forecast	2017/18 (Under)/Over	18/19 Budget	Qtr 2 Adjustments	18/19 Budget	19/20 Budget	Qtr 2 Adjustments	19/20 Budget	TOTAL BUDGET
<b>Customer &amp; Digital</b>															
Recycling receptacles	44,020	0	44,020	55,000		55,000	55,000	0.00	45,000		45,000	30,000		30,000	130,000
Recycling receptacles - Garden Waste	157,661	5,423	163,084	244,731		244,731	244,731	0.00			0			0	244,731
Puffin Crossing Collingwood Rd	0	0	0	47,820		47,820	47,820	0.00			0			0	47,820
ICT Modernisation	0	0	0	750,000		750,000	750,000	0.00			0			0	750,000
Bank Hall Restoration	0	0	0	2,200,000		2,200,000	2,200,000	0.00			0			0	2,200,000
Path Works to Cemeteries	46,453	949	47,402	140,576		140,576	140,576	0.00	77,000		77,000			0	229,500
	<b>248,134</b>	<b>6,372</b>	<b>254,506</b>	<b>3,438,128</b>	<b>0</b>	<b>3,438,128</b>	<b>3,438,128</b>	<b>0</b>	<b>122,000</b>	<b>0</b>	<b>122,000</b>	<b>30,000</b>	<b>0</b>	<b>30,000</b>	<b>3,602,051</b>
<b>Policy &amp; Governance</b>															
Chorley Youth Zone	450,186	1,025,000	1,475,186	1,500,000		1,500,000	1,500,000	0.00			0			0	2,005,000
Astley 2020	19,252	19,471	38,723	474,175		474,175	474,175	0.00			0			0	654,570
	<b>469,438</b>	<b>1,044,471</b>	<b>1,513,909</b>	<b>1,974,175</b>	<b>0</b>	<b>1,974,175</b>	<b>1,974,175</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,659,570</b>
<b>Early Intervention</b>															
Chorley Adaptation Grant (Formerly DFG)	173,850	0	173,850	824,404		824,404	824,404	0.00	665,945		665,945	665,945		665,945	2,156,294
Cotswold House Improvements Final Phase	142,019	233	142,251	259,797		259,797	259,797	0.00			0			0	858,000
Leisure Centres Improvements	2,846	47,126	49,972	90,000		90,000	90,000	0.00	30,000		30,000	100,000		100,000	220,000
Delivery of CCTV 15/16 - 17/18	0	4,410	4,410	26,768		26,768	26,768	0.00			0			0	355,000
	<b>318,715</b>	<b>51,769</b>	<b>370,483</b>	<b>1,200,969</b>	<b>0</b>	<b>1,200,969</b>	<b>1,200,969</b>	<b>0</b>	<b>695,945</b>	<b>0</b>	<b>695,945</b>	<b>765,945</b>	<b>0</b>	<b>765,945</b>	<b>3,589,294</b>
<b>Regeneration &amp; Inward Investment</b>															
Asset Improvements	125,915	50,996	176,911	355,207	0	355,207	355,207	0.00	280,000		280,000	300,000		300,000	935,207
Market Walk Extension & Public Realm Works	1,606,663	352,700	1,959,363	11,617,227	(6,039,643)	5,577,584	5,577,584	0.00		9,707,239	9,707,239			0	16,353,837
Regeneration Projects - Public Realm Works Phase	12,203	26,363	38,565	956,984	(956,984)	0	0	0.00			0			0	43,016
Steeley Lane Gateway	119,246	0	119,246	114,000		114,000	114,000	0.00	160,000		160,000			0	274,000
Car Parks Pay & Display Ticket Machines	39,335	3,648	42,983	38,412		38,412	38,412	0.00			0			0	38,412
Big Wood Access Improvements	17,596	41,421	59,017	83,102		83,102	83,102	0.00			0			0	83,102
Buckshaw Village Rail Station	0	0	0	726,000		726,000	726,000	0.00			0			0	726,000
Eaves Green Play Development	0	0	0	53,195		53,195	53,195	0.00			0			0	56,178
Play, Recreation and Open Space Projects	158,610	35,206	193,816	1,105,492		1,105,492	1,105,492	0.00			0			0	1,105,492
Rangletts Recreation Ground	86,647	352	86,999	97,592		97,592	97,592	0.00			0			0	102,447
Yarrow Valley Car Park	200,526	500	201,026	212,555		212,555	212,555	0.00			0			0	212,555
Recreation Strategy	0	0	0	105,000		105,000	105,000	0.00			0			0	105,000
Primrose Retirement Village	1,658,317	8,289,797	9,948,114	3,572,278	(145,942)	3,426,336	3,426,336	0.00	6,397,958	145,942	6,543,900			0	10,591,531
Westway Playing Fields Sports Campus	1,977	1,250	3,227	950,517		950,517	950,517	0.00			0			0	950,517
Digital Office Park	123,068	137,316	260,384	4,964,527	(2,447,395)	2,517,132	2,517,132	0.00	2,450,000	2,447,395	4,897,395			0	8,120,250
Digital Office Park Enabling	0	0	0	0	910,000	910,000	910,000	0.00			0			0	910,000
Buckshaw Bus Stops	0	0	0	40,000		40,000	40,000	0.00			0			0	40,000
	<b>4,150,101</b>	<b>8,939,549</b>	<b>13,089,651</b>	<b>24,992,089</b>	<b>(8,679,964)</b>	<b>16,312,125</b>	<b>16,312,125</b>	<b>0</b>	<b>9,287,958</b>	<b>12,300,575</b>	<b>21,588,533</b>	<b>300,000</b>	<b>0</b>	<b>300,000</b>	<b>40,647,544</b>
<b>TOTAL</b>	<b>5,186,388</b>	<b>10,042,162</b>	<b>15,228,549</b>	<b>31,605,360</b>	<b>(8,679,964)</b>	<b>22,925,397</b>	<b>22,925,397</b>	<b>0</b>	<b>10,105,903</b>	<b>12,300,575</b>	<b>22,406,478</b>	<b>1,095,945</b>	<b>0</b>	<b>1,095,945</b>	<b>50,498,460</b>

This page is intentionally left blank



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank